

**EASTWAY
SCHOOL**

Bringing Learning to Life

PROSPECTUS

2017 - 2018



WELCOME TO EASTWAY PRIMARY SCHOOL

'Bringing Learning to Life'

Dear Parents and Carers

Welcome to Eastway Primary School at what we hope is the beginning of a long and happy association.

We are delighted to be joining with you in the education of your child and look forward to sharing in his/her progress throughout the coming years.

We are very proud of our school and the progress our children make. We hope your child's time with us will be enjoyable and a source of many happy memories.

This booklet is designed to be as helpful as possible and to inform you about life at our school so that your child settles quickly and happily into school. We hope that it answers most of your questions however if there is any more information that you require please do not hesitate to ask.

Mrs Emily Morris

Headteacher

September 2017



Eastway Primary School
Rossall Road, Moreton, Wirral. CH46 8TA

School Telephone Number	0151 677 1235
Fax Number	0151 677 1235
Email address	schooloffice@eastway.wirral.sch.uk
Website	eastway.eschools.co.uk
Headteacher	Mrs E Morris
Deputy Headteacher	Mrs K Jones
Assistant Headteacher	Miss N Coverdale

SCHOOL GOVERNORS

Chairperson (LEA Governor)	Mr A Bestwick
Vice Chairperson (Co-opted Governor)	Ms P Sanders
Co-opted Governor	Mrs S Hamilton
Co-opted Governor	Mrs V Harrison
Staff Governor	Mrs J Smitton
Co-opted Governor	Mrs L Tomlinson
Co-opted Governor	Mrs C Marchant
Co-opted Governor	Mrs P Dickinson
Parent Governor	Ms P Bryson
Parent Governor	Mr A Symonds
Parent Governor	Miss L Morris
Headteacher Governor	Mrs E Morris
Clerk to the Governors	Mrs H Leadbetter

EASTWAY STAFF 2017 - 2018

Lead / Co-ordinator

Headteacher	Mrs E Morris	
Foundation Stage	Mrs J Cullen	Foundation Stage
	Mr P Davis	
	Ms S Parry	Science KS1
	Mrs A Reid	
	Mrs H Ahmed	
	Mrs C Crossley	
	Miss G Fryer	
Year 1	Mrs K Cranny	ICT
	Mrs A Morrison	HLTA
	Mrs L Callis	
	Mr M Anderton	ICT technician
Year 2	Mrs A Ritchie	KS1 Lead, English
	Miss A Lamb	HLTA
	Miss D Smith	
Year 3	Miss K Gouldson	Science KS2
	Mrs E Stanley	
Year 4	Miss C Whittingham	Modern Foreign Languages/History
	Mrs T Jones	
Year 5	Miss N Coverdale	Assistant Headteacher, KS2 Lead, Maths
	Mrs L Tomlinson	
Year 6	Ms K Jones	Deputy Headteacher, Curriculum, G&T
	Mrs S Barton	HLTA
SCD Base FS/KS1	Mrs C Brodie	SENCO
	Mrs J Aspinall	Welcomm Lead
	Mrs J Lasnier/Mrs E Clarke	
SCD Base KS2	Mrs J Smitton	DT
	Mrs K Carroll	
	Mrs E Clarke/Mrs J Lasnier	
	Miss K Plant	
	Miss G Fryer	
PE & Sports Specialist	Ms A Roti	PE
Office Staff	Mr C Mumford	School Business Manager
	Mrs H Leadbetter	Office Manager
	Mrs S Randall	Attendance Officer
	Mrs E Toolan	Admin Assistant
	Mrs S Dennett	Family Support Co-ordinator
Site Manager	Mr K Smith	Health and Safety
Caretaker	Mr G Ritchie	
Cleaners	Ms L Buxton, Ms S Buckley, Ms S Allinson	
Cook	Mrs J Wallace	
Assistant Cook	Mrs S Burgess	
Kitchen team	Ms B Hughes, Ms S Thomas	
Eastway Early Years	Miss K Plant	Senior Playcare Worker
	Mrs L Williamson	Deputy Playcare Worker
	Miss K Williams	

EASTWAY PRIMARY SCHOOL

Bringing learning to life
So that our children can have a brighter future
And build a better world

OUR VISION..... EXCELLENCE IN ALL

OUR MISSION....

To deliver outstanding practice and promote outstanding performance.

LEARNING

To be a community of effective learners, who love learning and are developing the necessary skills and attributes to lead successful, fulfilled lives.

SOCIAL AND EMOTIONAL

To be a happy, confident 'CAN DO' school where children and adults are willing to have a go, take risks and learn from mistakes.

CITIZENSHIP

To be a tolerant, inclusive community where everyone feels valued and takes responsibility for the well being of themselves and others.

OUR VALUES

***Joy *Fairness *Courage *Pride *Innovation**

CODE OF CONDUCT:

We expect every member of our school community to **Be nice, Learn Well and Never give up.**

ADMISSIONS POLICY

Foundation Stage

Eastway Primary serves the Eastway community and surrounding area. The school admission number is 30 with up to 52 part time places (15 hours) in Foundation 1. Class sizes are between 20 and 30. Children are admitted to Foundation 1 after their third birthday if places are available. Children are admitted to Foundation 2 at the beginning of the school year in which they will be five.

Parents are encouraged to place their child's name on the school waiting list as early as possible. All pupils must be registered with the name that appears on their birth certificate. If there are more applicants than places available, the Governing Body will operate the admissions criteria set down by the Local Authority.

Early Years

Eastway Early Years offers 15 hours funded places for 2 year olds. Please contact the school office for more information.

ADMISSIONS POLICY FOR LOCAL AUTHORITY SEN RESOURCE BASES

Pupils are admitted to the Local Authority SEN resource bases as a result an Education Health Care Plan being issued by the Local Authority. This procedure reflects the requirements of the 'Code of Practice' for Special Educational Needs pupils

WHAT DOES EASTWAY OFFER?

- A happy, successful school where every child is valued and included within a safe, caring community. Bullying is not tolerated.
- A **Building Learning Power** school that aims to develop young people who are confident, independent, highly motivated learners.
- A school that recognises and rewards children's successes and achievements and enables children's creativity and personal development to flourish.
- A broad, balanced and creative curriculum that supports children to develop their full potential and to master essential Basic Skills.
- A learning partnership between families, school and the wider community.

WHAT DO PUPILS THINK?

Children tell us that Eastway is a friendly school and that they are happy here. New pupils find it easy to settle. Pupils enjoy school and are enthusiastic and keen to learn. We actively seek their opinions and encourage their participation. Pupils tell us that they find the school Code of Conduct, 'Good to be Green' and Behaviour Policy fair

and that they value the many trips, sporting activities, visitors and cross-curricular learning journeys we offer.

WHAT DO PARENTS THINK?

Eastway Primary is an essential part of the local community and many families have a long and positive relationship with school. We recognise the important role that parents and carers play in their child's education. Parents tell us that they find school welcoming and staff friendly and helpful and that they enjoy the class celebrations, assemblies and family learning activities we offer. Ofsted found that parents have a high opinion of the school and value the liason between home and school.

WHAT DO OFSTED THINK?

A copy of the school's most recent OFSTED report, September 2014, is available in the school entrance or can be accessed at www.ofsted.gov.uk/inspection-reports.

The following extracts have been taken from the report.

- ✓ This is a good school.
- ✓ In early years, all groups of children make good progress. The good progress continues throughout the school.
- ✓ Children are well behaved and happy within a safe environment.
- ✓ The school's strategies to manage pupils' behaviour within the two designed provisions are exemplary.
- ✓ The school values its good partnerships with parents and families.
- ✓ Teachers' subject knowledge is good.
- ✓ Teachers' very high expectations of pupils prompt some mature observations, comments and questions from pupils.
- ✓ The strong leadership of the headteacher, together with that of the deputy headteacher, have ensured that the school continues to move forward. They are supported by an effective senior leadership team and a committed governing body.

UNIFORM

The smart appearance of our children reflects the high standards we expect at Eastway. We greatly appreciate parents' support in ensuring that children wear the Eastway school uniform, PE kit, sensible footwear and outdoor clothing. Uniform is available to order from school and is on display in the main corridor.

ATTENDANCE AND PUNCTUALITY

All parents are asked to ensure that their children attend school regularly and on time. School opens at **8.50am** and the day starts promptly by **9.00am**.

Any child regularly absent or arriving late miss out on valuable learning opportunities. Children are dismissed from school between **3.15pm and 3.25pm**. Children taken out of school during term time miss out on important learning which significantly hinders their progress. Holidays during term time are actively discouraged and, unless there are exceptional circumstances, will be unauthorised.

All Foundation Stage and Key Stage 1 children should be brought to and from school by an adult over 16 who is known to staff. Children are not able to leave with anyone who is not known to staff, unless we have had confirmation from parents or carers.

PUPIL PROGRESS

Pupils make good progress at Eastway. Teachers carefully track every child's progress, give feedback and set individual targets to help children with the next steps in their learning. Statutory assessments (SATs) take place at the end of Yrs 2 and 6 and the outcomes are reported to parents. Statutory phonics screening takes place at the end of Year 1. Parent teacher meetings to discuss pupils' progress take place in the autumn and spring term and parents receive an annual end of year report.

SCHOOL PERFORMANCE TABLES

The most recent school performance tables are located on the DFE website at www.education.gov.uk/schools/performance

GOOD TO BE GREEN BEHAVIOUR SYSTEM

To help children meet behaviour expectations and to reward those who consistently behave well we operate a Good to be Green behaviour system. Children who are consistently on green receive weekly, termly and end of year rewards. All children are encouraged to be well mannered, respectful and sensitive to the needs of others and are expected to follow the school Code of Conduct.

Pupils and parents are asked to sign and support the Eastway Home School Agreement. If a problem arises there is always close consultation with parents and we hope to resolve any difficulties by working together. A copy of our school Behaviour Policy and Anti- Bullying is available from the school office and on the school website.

CURRICULUM – Building Learning Power

We put learning at the heart of everything we do at Eastway and in June 2012 achieved a Learning Quality Frame Gold award.

Our aim is to help children develop the skills and habits they need to become happy, confident and successful learners. To achieve this we are working on 'Building Learning Power'. BLP identifies 17 learning powers or 'muscles' which we encourage children to develop and stretch. These muscles are Questioning, Making Links, Imagining, Reasoning, Capitalising, Absorption, Managing Distractions, Noticing, Perseverance, Independence, Collaboration, Empathy and Listening, Imitation, Meta-Learning, Monitoring and Revising, Planning and Distilling. Children can stretch their learning muscles anywhere, any time and parents/carers can stretch theirs too! We learn really well when we imitate what other good learners do, so please be a good learning role model for your child; being stuck and finding things hard is OK so help your child to enjoy stuck and give them strategies that they can use to get themselves unstuck.

At Eastway... Every Child Matters. We are committed to helping all children achieve their best in all areas of learning and personal development. We are committed to raising attainment in Reading, Writing and Maths. Staff regularly send information home and update the website to keep parents informed about the work children are doing in school and how they can help at home.



Children are taught the '**Letters and Sounds**' phonics scheme from F1 to Yr 2/3 and move on to the Read, Write Inc spelling scheme in KS2. Any child who is not working at the expected level by KS2 is offered a 'Rapid Phonics' catch up programme.

PUPIL PREMIUM – Free School Meals and Pupil Premium Plus Looked After Children

School is allocated additional funding based on the number of children who are looked after and those entitled to Free School Meals. Pupil premium funding is designed to raise the attainment of children and 'close the gap' between FSM and non FSM children.

For more information about how the Pupil Premium is spent at Eastway and the impact of this on children's progress please see the parents' section of the school website at eastway.eschools.co.uk

SCHOOL HOUSE SYSTEM

We operate a very successful House system with four teams which are named after the Olympic athletes **Lewis, Hoy, Pinsent and Adlington** and are linked to the **four Building Learning Power dispositions – Resourcefulness, Resilience, Reciprocity and Reflectiveness**. Children are really motivated to earn points for their houses by following the school Code of Conduct and taking part in inter house competitions such as Sports events and BLP capacity challenges.

PHOTOGRAPHS/VIDEO AND INTERNET ACCESS

During the year various photographs and video footage may be taken of children to be used in class, the school newsletter/website and occasionally the local newspaper (we never release children's names). As part of the school's curriculum and ICT programme children are also given supervised access to the Internet.

Parents/carers are asked to complete a consent form when children are admitted to school to enable children to have Internet access and to allow photographs and video to be taken.

COLLECTIVE WORKSHOP and RELIGIOUS EDUCATION

We provide a daily act of collective worship for all pupils and follow the Wirral Agreed syllabus to teach Religious Education. If any parent wishes to withdraw their children from either they should contact the Headteacher.

SAFEGUARDING

We have an agreed Safeguarding Policy and are committed to ensuring the safety of all our pupils. The designated lead for Child Protection is the Headteacher. If we have any concerns about a child we follow Wirral's Child Protection Procedures which may involve seeking advice from Social Care colleagues.

HEALTH & SAFETY

The health and safety of our pupils is paramount. We aim to provide a safe and secure environment for our pupils. Access to school is restricted and all visitors are asked to use the Main Entrance and report to the school office. We follow the government's Safer Recruitment guidelines and all staff have enhanced CRB status. All staff are trained in Health & Safety and Child Protection procedures. Risk assessments are reviewed regularly and Qualified First Aiders are available throughout the day. The school nurse is involved in regular medical checks and is available for consultation.

EQUAL OPPORTUNITIES

We are proud to be an inclusive school. We are committed to ensuring there is no discrimination in the services we provide or in our employment procedures. We seek to provide a curriculum which meets the needs of all pupils, including those with disabilities, special educational needs, and different cultural and ethnic backgrounds.

SPECIAL EDUCATIONAL NEEDS

We aim to identify any children with additional needs as early as possible. The class teacher and Special Educational Needs Co-ordinator (SENCO) carefully monitor all SEN children. Any child on the SEN register is given an Individual Education Plan (IEP). Parents are kept fully informed of their child's progress, their specific targets and the support that is being provided.

GIFTED & TALENTED PUPILS

We aim to identify any children who are Gifted or Talented (G&T) and to ensure that we provide appropriate challenges to stretch them. This includes circulating relevant information regarding activities available outside school.

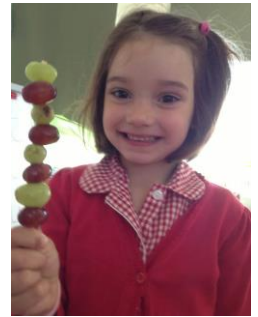
SEX & RELATIONSHIPS EDUCATION

Sex and relationship education is provided through a whole-school approach which is tailored to the age, physical and emotional maturity of the children. Staff are given appropriate training and support to carry out their work sensitively. Parents have the right to withdraw their child from the part of SRE that is outside the compulsory Science National Curriculum. Parents are invited to discuss this with the Headteacher.

HEALTHY SCHOOLS / FEASTWAY LUNCH ARRANGEMENTS

We are proud to be a National Healthy School and are committed to promoting healthy life styles, emotional health and well being.

Free fruit is provided at break time for children in Foundation Stage and KS1. KS2 children have the opportunity to bring fruit or purchase a slice of toast. Milk is provided for all children who are entitled to Free School Meals; other children have the opportunity to pay for milk. We are pleased that, as a National Healthy School, most pupils choose to drink fluoride milk.



Parents can choose whether they wish their child to have a school dinner or to bring in a packed lunch. School meals are cooked on the premises and all menus meet the statutory National Food Standards. We ask parents to support us by encouraging their children to eat healthily and drink water throughout the day. All children in F2 - Year 2 will be entitled to a free hot meal every day.



COMPLAINTS PROCEDURE

If parents have any complaints they should contact the Headteacher. Most complaints can be settled quickly and informally. If parents wish to pursue a complaint a copy of the Complaints Procedure is available from the School Office, the Local Authority Education Department or the school website.

SPORTS PREMIUM AND AFTER SCHOOL CLUBS

In order to increase the participation and achievement of primary school children in sport and PE, the department for Education provided additional funding. This funding is allocated directly to individual schools to be spent on enhanced physical education and sports provision. At Eastway pupils have the opportunity to take part in a wide range of physical activities designed to keep them fit and healthy. Children tell us that they really appreciate the many after school clubs we offer, most of which are offered free of charge. These include a variety of sports clubs, ICT clubs and homework clubs.



WORKING WITH PARENTS

We welcome the involvement and support of all parents and have a dedicated Family Support and Well Being Co-ordinator, Steph Dennett, in school. We are grateful for all the help parents give their children at home and to the many parents who become involved in school. All parents/carers are automatically members of the **Home School Association** which supports school in many ways; organising events for children and fund raising for school.



SCHOOL POLICIES

Copies of all school policies are available from the School Office and some are provided on the school website.

INSURANCE

The Local Authority has public liability insurance however neither the school nor LA has insurance to cover accidental injury to children or the loss of personal property.

PRIVACY NOTICE - Data Protection Act 1998

We collect a range of information about children to support teaching and learning and provide appropriate pastoral care. A copy of our Privacy Notice is available from the School Office.

CHARGING AND REMISSIONS POLICY

The curriculum offers many exciting learning opportunities for pupils. Children tell us that they really enjoy the trips and visits that staff organise. On occasions we ask parents/carers for a voluntary contribution towards the cost of these activities.

For health & safety reasons, it is essential that the 'official' reply slip is completed and returned to school before any child can take part in any activities out of school.



DISCLAIMER

The information in this prospectus relates to the year 2017-2018 and was correct at the time of publication.

Eastway Term and Holiday Dates 2017 – 2018

Autumn Term 2017

School Closed to pupils – INSET day	Monday 4 th September
School Closed to pupils – INSET day	Tuesday 5 th September
School Re-opens	Wednesday 6 th September
School Closes	Friday 20 th October
Half Term Monday 23rd October – Friday 27th October	
School Opens	Monday 30 th October
School Closes	Thursday 21 st December
School Closed to pupils – INSET day	Friday 22 nd December
Christmas Holidays Monday 25th December – Friday 5th January	

Spring Term 2018

School Closed to pupils – INSET day	Monday 8 th January 2018
School Opens	Tuesday 9 th January 2018
School Closes	Friday 16 th February
Half Term Monday 19th February – Friday 23rd February	
School Opens	Monday 26 th February
School Closes	Thursday 29 th March
Spring Break Holiday Friday 30th March - Friday 13th April	

Summer Term 2018

School Closed to pupils – INSET day	Monday 16 th April
School Opens	Tuesday 17 th April
May Day Monday 7th May	
School Closes	Friday 25 th May
Half Term Monday 28th May – Friday 1st June	
School Opens	Monday 4 th June
School Closes	Tuesday 24 th July