

CHARGING POLICY



Reviewed Summer 2017

The governing body of Eastway Primary School has adopted the following policy in connection with the matter of charging for school activities.

1. The governing body endorses the policy of the Wirral Local Education Authority with respect to charging for school activities. This policy is contained in the Authority's General Schools Information booklets, available from the school.
2. Parents may be asked to contribute in cash or kind for materials which are being used in practical activities if they indicate a wish to own the finished product. Parents will be asked before the activity is undertaken if this is the case.
3. Parents may be asked for payment towards the cost of repairing or replacing any part of the fabric of the school or any item of school property, which has been damaged or lost as a result of their child's behaviour.
4. Parents will be asked to pay for examination fees in the circumstances outlined in the Authority's policy statement.
5. School trips and visits form an important part of the curriculum offered by our school. Parents are not required to pay for such visits, but may be asked to make voluntary contributions towards their cost. No pupil will be excluded from a school trip because of his or her parents' unwillingness or inability to contribute, but it is hoped that parents will feel able to support the school in its efforts to provide a full and interesting curriculum for all its pupils. If the contributions made are not sufficient to enable a planned trip to take place, the Headteacher may cancel the trip or make such changes to the organisation of the trip as he/she thinks necessary. Parents are informed annually that they may be asked to make contributions to the cost of trips. This notification appears in the annual school information leaflet.
6. All trips and visits will be organized under the direction of the Headteacher and in accordance with the guidelines issued by Wirral Education Authority (Circular 1/86). No school visit will take place without the approval of the governing body and in the case of residential trips the Wirral Education Authority. Teachers organizing such trips will be responsible to the Headteacher at all times.
7. Parents will be asked to meet the board and lodging costs of residential trips unless they are in receipt of income support or family credit during any period when the trip is taking place.
8. Parents may be charged for activities defined as "optional extras", that is, activities which are provided mainly out of school hours and which are not part of the school curriculum. If parents would like their children to take part in such activities but are unable to meet the full cost, financial assistance may be available; the Headteacher is happy to talk to parents in confidence about that possibility.
9. Additional sessions for three year olds may be offered where available. The cost of a session (3 hours) to be £15, payable one week/one month in advance. There will be a cancellation fee applied of 50% if a child misses any additional sessions over 15 hours per week, without a week's notice given in writing to the School Office.
10. Eastway Early Years sessions for two year olds may be offered where available. The cost of a session (3 hours) to be £15, payable one week/one month in advance. There will be a cancellation fee applied of 50% if a child misses any sessions without a week's notice given in writing to the School Office.