



Eastway Primary School
Rossall Road
Moreton
Wirral
CH46 8TA

Headteacher: Mrs Emily Morris

☎: 0151 677 1235
✉: schooloffice@eastway.wirral.sch.uk
🌐: eastway-primary.eschools.co.uk

PARENT/CARERS EMERGENCY CONTACT DETAILS

Emergency Contact 1 : Name	
Relationship to Child :	
Mobile Number:	
Address :	
Email address :	

Emergency Contact 2 : Name	
Relationship to Child :	
Mobile Number:	
Address :	
Email address :	

Emergency Contact 3 : Name	
Relationship to Child :	
Mobile Number:	
Address :	
Email address :	

Collection Password:	
----------------------	--

Doctors Details

Doctors Name:	
Doctors Name and Address:	
Phone Number:	

IMPORTANT: Please read the following Terms and Conditions

If your child has any medical requirements, you **must** inform the Club e.g. if the child has asthma, we **must** have an up to date inhaler. If we do not have the medical requirements this can lead to us suspending your child's place until we receive all necessary medication or inhalers.

Safeguarding is paramount to the staff in the Club and I ask that you take time to read these basic terms and conditions.

Drop off to Toast Club must be via the entrance to the dining hall between 7.45 - 8.20am.

All collections from the After School Club must be via the Family Centre entrance. There is a door bell in the entrance area for alerting the staff.

When the primary carer is unable to collect the child from the Club and the alternative person to collect is not on the authorised persons list we do insist on you giving us permission for a suitable person to collect the child. We will ask for a password and brief description of the person collecting the child.

Persistently not following instructions, poor behaviour, physical violence or bullying will lead to the child being excluded from the club. We will be strict with this policy as every child has the right to play in a safe environment.

I hereby give consent for my child to take up a place at the Club, according to the terms and conditions set out in its policies and procedures (that are available on the school website). I have understood the expectations and obligations relating to both myself and the club, and agree to abide by them.

I confirm that the information given above is correct, and I promise to contact the Club Management as soon as any of the details change.

Once your form is FULLY completed your child will either be offered a place or placed on the waiting list.

Signature of Parent/Carer: _____

Date: _____

If you have any questions or comments please get in touch with the school office
Tel: 0151 677 1235.

Office Use Only

Date received:/...../.....	Form fully completed <input type="checkbox"/>	Print Name:	Signature:
-------------------------------------	--	-------------	------------

Permission Requests

To help support our service we ask families to give permission for their children to participate in various activities. Each section needs to be signed and explains why permission is being sought and what the school's responsibilities are.

FOLLOWING THE CHANGES IN GOVERNMENT POLICY THESE PERMISSIONS WILL NOW BE EFFECTIVE FOR THE FULL TIME THAT YOUR CHILD IS ENROLLED AT THE CLUB.

In addition to this, we also ask families to complete our E-safety permission forms.

Name of Child:	Date:
-----------------------	--------------

1. Permission for my child to be filmed or photographed in the Club

Why is permission being sought?	What are the school's responsibilities?	
<ul style="list-style-type: none">• We use photography and video throughout the service. Children may use it to film or take photographs for activities etc.• We also use photographs to celebrate achievements in club.• We celebrate our activities sharing image on the school's website and Facebook Page. We will never publish photographs and children's names together.	<ul style="list-style-type: none">• To ensure that all photographs/videos are appropriate• To ensure that all photographs and videos are stored securely on password protected computers or encrypted memory pens.• Not to pass any photographs or video on to any 3rd party without parental permission.• To ensure that children's names are not printed next to photographs.• To ensure that all parents and carers are fully aware that photographs and videos taken at <u>authorised events</u> cannot be published on Internet sites including Facebook and other social networking sites.	
I give permission for my child to be photographed or recorded as part of club activities and that they may be used on school social media.		
	Signature	Name
I understand that any photographs or recordings that I take at authorised school events (performances, sports day etc) cannot be posted or shared on Internet sites or social networking platforms.		
	Signature	Name

2. I give permission for my child to participate in food tasting activities.

Why is permission being sought?	What are the school's responsibilities?	
<ul style="list-style-type: none">• Food tasting and making is part of the National curriculum. It is used in Design and Technology and to promote experiences of other cultures and countries.• We want our children to participate in these sessions and enjoy the experience with their classmates.	<ul style="list-style-type: none">• To ensure that we check all children's dietary needs and requirements.• To ensure that we prepare and store all food correctly.• To encourage children to participate but never to force them to eat.	
Please list any allergies, dietary requirements (no pork etc) or food intolerance that your child may have below:		
I give permission for my child to participate in food tasting activities.		
	Signature	Name

