



*\*Bringing Learning to Life\**



**PROSPECTUS**  
**2024 - 2025**



# WELCOME TO EASTWAY PRIMARY SCHOOL

Dear New Eastway Family,

Thank you so much for choosing our school!

Welcome to Eastway Primary School at what we hope is the beginning of a long and happy association.

We place a great importance on Home School links and look forward to working with you to ensure that your child is happy, reaches their full potential and develops a lifelong love of learning. For your child to be successful in school and to ensure all their needs are met, we must work together with mutual respect.

We are very proud of our school, community links and the opportunities that we provide in ***Bringing Learning to Life***. We hope your child's time with us will provide them with plenty of wonderful memories and the knowledge and skills they need for the next stage of their learning journey and to lead a successful life in modern Britain.

This booklet is designed to be as helpful as possible and to inform you about life at our school so that your child settles quickly and successfully into school. We hope that it answers most of your questions however if there is any more information that you require, please do not hesitate to ask. We pride ourselves on our close bond with families. Our website is full of additional information; we also have a school Twitter page and Facebook page for families, as well as very approachable, friendly staff!

I look forward to meeting you and ensuring that your child settles quickly with us.

Mrs Emily Morris  
Headteacher



**Eastway Primary School**  
**Rossall Road, Moreton, Wirral. CH46 8TA**

School Telephone Number	0151 677 1235
Email address	<a href="mailto:schooloffice@eastway.wirral.sch.uk">schooloffice@eastway.wirral.sch.uk</a>
Website	<a href="http://eastway.eschools.co.uk">eastway.eschools.co.uk</a>

**SCHOOL LEADERSHIP TEAM**

Headteacher	Mrs Emily Morris
Head of School	Mrs Vanessa Nice
Assistant Headteacher	Mr Shaun Haughey
EYFS Lead	Mrs Natasha Billington
SENCo	Mrs Clare Harrison

**SCHOOL GOVERNORS**

Chairperson	Mrs Lyn Eaton
LA Governor	Mrs Joanne Simpson (Vice Chair)
Co-opted Governor	Mrs Sarah Tennent
Co-opted Governor	Ms Kate Barlow
Co-opted Governor	Mr Richard Barnes
Co-opted Governor	VACANCY
Co-opted Governor	VACANCY
Co-opted Governor	Mrs Karen Irvine
Parent Governor	Mr Joseph Morlino
Parent Governor	Mrs Claire Mander
Staff Governor	Mr Liam Thomas
Headteacher Governor	Mrs Emily Morris
Clerk to the Governors	Mrs Fiona Lewis

For more information on our school, scan the QR codes to view all our online content.



Eastway Website



School Facebook



School Twitter





## **EASTWAY STAFF 2024- 2025**

### Lead / Co-ordinator

Strategic School Leader  
Behaviour & Standards  
Pastoral Lead  
Early Years  
SEND

**Executive Headteacher**  
**Head of School**  
**Assistant Headteachers**  
**Early Years Lead**  
**SENCo**  
**Inclusion Coordinator (InCo)**

Mrs Emily Morris  
Mrs Vanessa Nice  
Mr Shaun Haughey  
Mrs Natasha Billington  
Mrs Claire Harrison  
VACANCY

**Foundation Stage**  
**Early Explorers (2yr olds)**

Mrs Claire Crossley (Room Lead)  
Mrs Catherine Tankard  
Mrs Janine Taylor  
Miss Kelly Williams  
Mrs Natasha Billington

EYs Family Link  
Early Years Specialist  
Early Years Specialist  
Sensory  
Early Years & DT Lead  
WELLCOMM

**Nursery**

Mrs Halima Ahmed

EYs SENCo  
Speech & Language

**Lunar Base**

Mrs Kelsey Lowe  
Ms Louise Williamson

Music  
Physical Interventions

**Apollo Base**

Mrs Claire Holmes  
Ms Jayne Lasnier  
Miss Alice Carrington

TA Apprentice  
Art Lead

**Reception**

Mrs Rebecca Cray  
Mrs Alison Reid

TheraPlay Specialist  
PE & Sport Lead

**Year 1**

Miss Nicole Goddard  
Mrs Ali Downey

SEMH

**Year 2**

Mrs Rebecca Brown  
Anne Marie Wade

Science Lead  
Phonics & Early Reading

**Year 3**

Mrs Trina Jones  
Mrs Nicky Stewart  
Miss Angela Lamb

Cog & Learn KS1  
Humanities  
Cog & Learn Transition

**Year 4**

Mr Shaun Haughey  
Mrs Loraine Tomlinson

Computing Lead  
Cog & Learn UKS2

**Year 5**

Mrs Charlotte Whittingham  
Miss Kate Gouldson

Personal Development  
RE Lead

**Year 6**

Mrs Michelle Ireland  
Mr Chris Sinnott  
Miss Taylor Gumley

SEMH  
English Lead  
SEMH

**Discovery Base**

Mrs Naomi Grabe  
Mrs Emma Stanley  
Miss Joanne Spamer

RE Lead  
Social Communication  
TA Apprentice

**Enterprise Base**

Mr Liam Thomas  
Mrs Francesca Forsey  
Mr Steve Monks  
Mr Joe Hancock

Maths Lead  
Social Communication  
Social Communication  
TA Apprentice

**Family Support & Wellbeing Lead**  
**HLTA/ Cover Teachers**

Mrs S Dennett  
Mrs Amy Morrison & Mrs Claire Crossley

**Wraparound Provision**

**Swashbucklers After School Club**  
Miss Gumley - Lead, Playworker- Becky Jones, Claire Crossley- EYs Lead

**Eastway Early Risers Breakfast Club**

Ms Lasnier, Mrs Crossley, Mrs Downey  
Mr Mike Hodgson (am), Mr R Tran (pm)

Miss Winston, Mrs Bond, Ms S Buckley, Mr T Tilford, Miss Sullivan, Mrs M Smith  
Mrs J Wallace & Mrs S Burgess

Ms B Hughes, Ms S Buckley

Mrs Kelly Williams & Mrs Sam Sullivan

**Caretakers**

**Cleaners**

**Cook & Assistant Cook**

**Kitchen team**

**Midday Supervisory Assistants**

**Office Staff**

Mrs Hayley Burgess

Mrs Helen Johnson

Mrs Becky Jones

Mrs Nikki West

Operations Manager

Finance Manager

Family Hub Admin

Admin Assistant

*Please note this information is up to date and correct at time of print, 10<sup>th</sup> June 2024 but subject to change.*



# Our Ethos, Values & Code of Conduct

At Eastway, we promote a happy, positive culture. We are a true community school and support our families, staff and children to be the best that they possibly can. We understand that happy families raise happy children, happy children learn well and happy staff teach and support at their best. This is what we strive to achieve.



Our Ethos is that we are a learning school. We support adult learning, developing home learning environments, professional development of our staff and building our pupils as independent and resilient learners. This is reflected in Our Eastway Learning Behaviours, where children are taught to be responsible for their learning. We focus on building a love of learning from an early age and for children to recognise the importance and the part that they play in the process.

Learning Behaviour **emphasises** the crucial link between the way in which children and young people learn and their social knowledge and behaviour. In doing this the **focus** is upon establishing positive **relationships** across three elements of self, others and curriculum.

All we do is underpinned by our Core Beliefs and Values.

We have a clear and concise Code of Conduct, which is shared by all at Eastway:

## **Ready, Respectful, Responsible**

Everyone in our school community is expected to work together with these key principles. This is further explored in our Behaviour Policy. We focus on a different part every term and the values associated with it. We introduce a weekly Value theme in our Monday Headteacher Assembly and explore it fully, starting with 'self' to promote Social, Emotional, Mental and Physical Health and wellbeing. Links are made to British Values and Social Moral Spiritual and Cultural (SMSC) experiences through the themes and across the year.

We are an attachment friendly and trauma informed school. All staff are trained to support the needs of all children, adopt to meet their individual needs and ensure readiness to learn.

# Our School

Eastway Primary is a nurturing and inclusive school that serves the Eastway community and surrounding area. The school admission number is 30 in Key Stage One with up to 52 part time places in Nursery and 32 in Key Stage 2. Class sizes are on average between 25 and 30 but numbers are growing as our reputation in the area is growing. We also have four LA SEN Resource Provision Bases, for children with EHCPs for social communication difficulties or communication and language difficulties in the early years. We do not govern admissions for our bases and attending Eastway does not give a child access to this provision, unless it is named on their Education Health Care Plan. Eastway is a one form entry primary school. We have one class for every year group across school. The school is organised into three phases:

Phase	Classes	Pupil Ages	Lead member of staff
Early Years Foundation Stage	Eastway Explorers	2 year olds	Mrs Billington
	Navigators	2-3 year olds	
	Nursery (F1)	3-4 year olds	Mrs Cray
	Reception (F2)	4-5 year olds- first year of full time statutory school	
CLD Resource Provision	Lunar Base	4-6 year olds	Mrs Lowe
Key Stage One (infants)	Year 1	5-6 year olds	Mrs Brown
	Year 2	6-7 year olds	
Key Stage Two (juniors)	Year 3	7-8 year olds	Mrs Stewart
	Year 4	8-9 year olds	
	Year 5	9-10 year olds	Mr Sinnott
	Year 6	10-11 year olds	
SCD Resource Base Classes	Apollo	4-7 year olds	Mr Thomas
	Discovery	6-9 year olds	
	Enterprise	8-11 year olds	

## EARLY YEARS & EXTENDED CARE

We have a large and thriving Early Years Department. We take children full time from the age of 2, in our Eastway Explorers and accept funded places as well as paid for sessions. Our Eastway Nursery accepts children the term after their third birthday. We currently offer the 15 hours funded places for 2 and 3 year olds. We offer 30 hour funded places for those entitled to it, top ups, and paid for sessions and we are open from 7.45am until 6pm for full wraparound care.

## SEN RESOURCE BASES

We are extremely privileged to have three Wirral LA SEN resource bases in our school for children with Social Communication Difficulties (SCD) and one for Communication & Language Difficulties (CLD) in Early Years. They are arranged across the three provisions based on age range. Pupils are admitted to the Local Authority SEN resource provision bases as a result of an Education Health Care Plan being issued by the Local Authority. This procedure reflects the requirements of the 'Code of Practice' for Special Educational Needs pupils. Please note that we do not allocate places to the base classes and being a pupil at Eastway does not ensure you any access to the LA Provision at our school.



## WHAT DOES EASTWAY OFFER?

- A happy and nurturing school where every child is valued and included within a safe, caring community. Bullying is not tolerated and expectations are high.
- An Attachment Friendly, Trauma Informed and Mental Health Aware school that prioritises children's emotional resilience, wellbeing and readiness to learn.
- A Learning School that aims to develop young people who are confident, independent, highly motivated learners, ready for the next stage in their journey.
- A school that recognises and rewards children's successes and achievements and enables children's creativity and personal development to flourish.
- A broad, balanced and creative curriculum that supports children to develop their full potential and to master essential basic skills and gain secure, in-depth knowledge.
- A learning partnership between families, school and the wider community.

## WHAT DO PUPILS THINK?

*Children tell us that Eastway is a friendly school and that they are happy and loved here. New pupils find it easy to settle. Pupils enjoy school and are enthusiastic and keen to learn. We actively seek their opinions and encourage their participation. Pupils tell us that they find the school Code of Conduct and Behaviour Policy fair and that they value the many trips, sporting activities, visitors and experiences we offer.*

## WHAT DO PARENTS THINK?

*Eastway Primary is an essential part of the local community and many families have a long and positive relationship with school. We recognise the important role that parents and carers play in their child's education. Parents tell us that they find school welcoming and staff friendly and helpful and that they enjoy the class celebrations, assemblies and family learning activities we offer. Ofsted found that parents have a high opinion of the school and value the liaison between home and school.*

## WHAT DO OFSTED THINK?

Eastway is a GOOD school! A copy of the school's previous OFSTED report, December 2022, is available in the school entrance or can be accessed at [www.ofsted.gov.uk/inspection-reports](http://www.ofsted.gov.uk/inspection-reports). The following extracts have been taken from the previous and more recent report.

- *A strong sense of family spirit permeates the school. Pupils are eager and happy to be in school.*
- *The relationships between staff and pupils are excellent. This creates a warm and nurturing environment, which supports pupils' learning*
- *Everyone works hard to promote pupils' good behaviour and enthusiasm for learning.*
- *The School is well led and managed and Leaders are ambitious for the school*
- *In the resource base provision, pupils are supported by knowledgeable staff who understand their needs very well. Pupils are happy, which enables them to integrate well into mainstream classes.*
- *Staff set a calm atmosphere which helps pupils to settle quickly and learning proceeds without interruption*
- *The work in pupils' books shows a strong emphasis on developing pupils' life skills. The topics they study link well with developing their understanding of personal safety and the world around them*
- *Parents are positive about the provision in the early years. They have opportunities to talk to staff and attend workshops so they can support their children's learning at home.*
- *Pupils learn at an age-appropriate level across different subjects. The result has been a significant upturn in the progress made by pupils*
- *Staff ensure that pupils' mental health and well-being are at the forefront of their work*
- *Pupils are polite and respectful towards each other and to adults. There is a calm atmosphere in school. Pupils behave well in lessons and outside on the playground.*
- *Leaders and staff make reading a top priority as soon as pupils and children join the school. Staff promote a love of reading at every opportunity*



## What will my child need?

### UNIFORM



The smart appearance of our children reflects the high standards we expect at Eastway. We greatly appreciate parents' and carers' support in ensuring that children wear the Eastway school uniform. We place great emphasis on respect as a school and wearing uniform respects the ethos and culture of high standards and promotes pride and self-respect. **Trainers are not part of our school uniform.**

Parents/ Carers agree to ensure that their child has the correct uniform on each day when they sign the Home School agreement. We issue reminders and warning letters about uniform, teachers check on a daily basis. You can purchase uniform from Design & Stitch in Moreton, information is on our school website. We do have pre-used and spare uniform in school and free uniform can be collected from or donated to our Uniform Shop in the Family Centre or the Methodist Church in Moreton via the FUPS scheme. FUPS (Free Uniform for Primary Schools) stock and take in pre used Eastway uniform. If you are struggling to afford uniform for your child or you would like to donate your used uniform, please see their website or talk to us.

<http://www.wirralfuss.co.uk/wirral-f-u-p-s-free-uniform-for-primary-school/>

Winter	White shirt/ polo shirt Grey trousers/skirt/ pinafore Red school jumper/ cardigan Grey/ white socks Black school shoes (no trainers) Hair tied back, no excessive hair accessories or extreme hair styles
Summer	Red Gingham School Dress White shirt/ Red/ white polo shirt Grey trousers/ shorts/ skirt/ pinafore Red school jumper / Red cardigan Grey/ white socks Black school shoes (no trainers or sandals)

Children are not permitted to wear earrings or other jewellery in school for safety purposes. Hair should be tied up neatly and haircuts should be sensible and reflect the ethos and high expectations of the school.

PE kit is provided by school and is washed and kept in school. Parents/ carers must provide black, name labelled, school PE pumps for your child, they will remain in school.

Children should bring a school book bag in every day. When your child starts with us they will be given a red Eastway Book Bag. Daily Reading will be set and children must get in to the habit of bringing their bag in each day and remembering to take it home. Parents/ carers provide their child with a water bottle and this is to be kept clean. School provide fresh, chilled, filtered water that children can access throughout the day. Juice is NOT allowed in water bottles.

Homework Packs are also provided for every child and stationery is available in school; children do not need pencil cases, pens, pencils etc. Children do not need to bring in any items from home. We do not allow children to bring in toys, games or large backpacks. Mobile Phones can only be brought into school with a signed parent/carer agreement (available at the school office) Phones must be signed in and out of the office each day and will be locked away during the school day.

## THE SCHOOL YEAR

School is open for children for 190 days and 195 day for staff; this includes the 5 staff training days when school will be closed for all pupils. The Term Dates for the current year and following year are published on the school website and copies given to all families. Children must attend every day that school is open, please do not book holidays during term time as they will not be authorised. The school year is broken down into three terms- Autumn, Spring and Summer and each term is split in half with a half term break in between, October half term break, February and May.

We set the events for the year in September and share all upcoming events and dates on our school website and monthly newsletters. We include all educational visits, celebration days such as World Book Day, discos, Christmas Fair, Summer Fair, charity and fun days.

## THE SCHOOL DAY

Early Risers Club runs from 7.45-8.45am

Gates open at 8.40am and closes at 9am

School Starts for all pupils at 8.55am

School Ends for all pupils at 3.15pm, Clubs and After School Tuition all finish at 4.15pm

SAS Club runs from 3.15-6pm

## DIRECT TEACHING TIME

Relates to time spent directly teaching children- this does not include registration, breaktimes, lunchtimes, assemblies, behaviour reward times. Children must be given the correct amount of direct teaching time in school.

Key Stage 1- 21 hours teaching time per week and Key Stage 2- 23.5 hours teaching time per week. This is how we ensure that your child gets their full entitlement at Eastway. As your child's learning time exceeds this, we close early at the end of every term.

### Key Stage 1

8:40	Gates Open	
8.45- 9:00	Catch Up Sessions, 1:1 & Small Group Tuition Registration	Soft Start
9:00- 9:10	Whole Class Teach from Daily 10	10 mins
9:10- 10:10	Morning Session 1	60 mins
10:10- 10:30	Morning Session 2	20 mins
10:30- 10:45	Breaktime	
10:45- 11:05	Morning Session 3	20 mins
11:05- 12:00	Morning Session 4	55 mins
12:00- 1:00	Lunchtime	
1:00- 1:55	Afternoon Session 1	55 mins
1:55- 2:05	Breaktime	
2:05- 3:00	Afternoon Session 2	55 mins
3:00- 3:15	Daily Class Read	15 mins
	<b>Total Daily=</b>	<b>275 mins</b>
	<b>Total Weekly=</b>	<b>1375 mins</b>
	Minus	
	Monday Morning Values Assembly	- 30mins
	Wednesday Assembly	- 20mins
	Thursday KS Assembly	- 20mins
	Friday Celebration Assembly	- 20mins
	<b>Total Non-Teaching Time=</b>	<b>= 90mins</b>
	<b>Overall Weekly Total=</b>	<b>1285 mins (21.41 hours)</b>

## Key Stage 2

8:40	Gates Open	
8.45- 9:00	Catch Up Sessions, 1:1 & Small Group Tuition Registration	Soft Start
9:00- 9:10	Whole Class Teach from Daily 10	10 mins
9:10- 9:40	Morning Session 1	30 mins
9:40- 10:35	Morning Session 2	55 mins
10:35- 10:45	Breaktime	
10:45- 11:05	Morning Session 3	20 mins
11:05- 12:00	Morning Session 4	55 mins
12:00- 1:00	Lunchtime	
1:00- 2:00	Afternoon Session 1	60 mins
2:00- 3:00	Afternoon Session 2	60 mins
3:00- 3:15	Daily Class Read	15 mins
	<b>Total Daily=</b>	<b>305 mins</b>
	<b>Total Weekly=</b>	<b>1525 mins</b>
	Minus	
	Monday Morning Values Assembly	- 30mins
	Wednesday Assembly	- 20mins
	Friday Celebration Assembly	- 20mins
	<b>Total Non-Teaching Time=</b>	<b>= 70mins</b>
	<b>Overall Weekly Total=</b>	<b>1455 mins (24.25 hours)</b>

Total Hours of School = 385 minutes (daily) 1,925 minutes (weekly) **32.08 Hours**

## HOME SCHOOL AGREEMENT

In your Welcome Pack you will have a Home School Agreement. It makes our expectations explicitly clear. We have exceptionally high standards at Eastway and we wish to make it clear what we wish for from our children and families and what you can receive from us too. It is important that you read, understand and sign this agreement.

### What is RIO?

RIO stands for Regularly In Ontime. As part of our high standards and expectations at Eastway, we expect every child to be in school every day, on time and ready to learn. We take a very firm stance with lateness and non-attendance, particularly unauthorised and persistent absence. We believe that every child should have an equal opportunity to an education and be exposed to all social and learning opportunities that we present for them. We expect that families work very closely with the school on this matter. It is made explicit on our Home School Agreement, which is signed annually.



### ATTENDANCE

It is a legal requirement that children attend school every day. From the age of 5 it is legal requirement that children attend school every day that we are open.

We also promote daily attendance in our Early Years as it promotes good habits and sets the standard and routines for you and your child.

We support families as much as we can to ensure that you are well equipped to get your child in every day. We make first day absence phone calls if your child is not in school. We monitor school attendance and absence rates every four weeks. If we have concerns, we will write to you and inform you and may invite you in to panel meeting to discuss the reasons. If we have concerns about your child's attendance, you may be referred to Wirral Attendance Service who may issue a Fixed Penalty Notice of £60 if paid within 21 days or £120 if paid

within 28 days. Parents who do not pay the Fixed Penalty Notice may be prosecuted under Education Act 1996, Section 444. Parents must be aware that not ensuring that children attend school can be deemed as neglect and it is a criminal offence that may also see you criminally prosecuted.

## **PUNCTUALITY**

All parents are asked to ensure that their children attend school regularly and on time. School opens at **8.45am** and the day starts promptly by **9.00am**. The gates are staffed every morning by a member of Eastway Staff from 8.40am; children will leave families at the gate and walk in to school independently. Children in Early Years (Explorers and Nursery) will use the side gate next to the Family Centre on Eastway. Children in Reception will use the gate on Oundle Road and must take their children to the classroom door to be greeted by their class teacher.

All gates will close promptly at 9am, at which time your child will be marked as late. If you are late, your child must be signed in at the Main School office, explaining the reason.

Any child regularly absent or arriving late miss out on valuable learning opportunities and it affects them socially and academically as well as their emotional wellbeing. We monitor the number of late marks that a child has over a four-week period and will send out warning letters and may also take further action if it continues to be an issue.

Children are dismissed from school at **3.15pm** from their class exit by their class teacher.

Children taken out of school during term time miss out on important learning which significantly hinders their progress. Holidays during term time will not be authorised and you may face a fine or prosecution. If you feel that there are exceptional circumstances, you will need to put in your request to the headteacher at least two weeks in advance on the form collected from the school office.

All children should be brought to and from school by an adult over 16 who is known to staff. Children are not able to leave with anyone who is not known to staff or on the child's contact form, unless we have had confirmation from parents or carers and a password set with the school office. This is to ensure that the children are kept safe and we appreciate your support with this. Parents/Carers of pupils in Year 5/6 can consent to their child walking to and from school.

## **START & END OF SCHOOL ARRANGEMENTS**

We take our responsibility to safeguard everyone at Eastway very seriously. Parents/Carers are not able to access the school premises at the start of the school day. Children will be greeted at the gates each morning by familiar staff and be taken to their class. Please encourage your child to be independent and build healthy resilience on entering school. Children in Explorers and Nursery will be taken to their main entrance to be greeted by staff. Children in Reception will enter via Gate E on Oundle Road Year 1 and 2 will enter via Gate D on Eastway (by the Family Hub) Children in Years 3-6 will enter via Gate C on Eastway (by Key Stage Two playground). At the end of the school day children in Years 3-6 will be collected from their allocated gates (B & C) and children in Explorers, Nursery, Reception, Year 1 and Year 2 will be collected from their classroom external doors. We must have a list of approved people to collect your children, staff will not let children go home with someone unfamiliar unless you have set a password for pickup.

## COMMUNICATION WITH SCHOOL

We pride ourselves on our amazing relationships with families and good information sharing. We use the My Child At School App (MCAS) to share all letters and information for families. Our Headteacher writes a monthly Newsletter for families sharing key messages and updates. Your first point of contact should always be your child's class teacher, they are the ones who see and work with your child daily and know them best. If you want to speak with our SENCo or Family Support, please book an appointment with the school office. Class Teachers have class email addresses but you should only communicate via this during their working hours and if absolutely necessary. Staff are available daily on the gates and the Family Hub is open daily 9:30-2pm if you need any advice, support and guidance.

## PUPIL PROGRESS

Pupils make good progress at Eastway. Teachers carefully track every child's progress, give feedback and set individual targets to help children with the next steps in their learning. Statutory assessments (SATs) take place at the end of Year 2 and 6 and the outcomes are reported to parents. Statutory phonics screening takes place at the end of Year 1 and Year 4 children complete the multiplication tables check. Parent teacher meetings to discuss pupils' progress take place in the autumn and spring term and parents receive an annual end of year report. We report on progress and attainment in the Spring Term and parents will be given a Mid-Year Report for their child, identifying where they are currently working in relation to their age-related expectations, what their current targets are and how they are performing in class. We also report on attendance, behaviour and attitude towards learning. The end of year report that parents receive in July will report on the same and inform parents if their child has met their end of year targets and age-related expectations. Teachers meet with the headteacher and senior leadership team every half term. If there are concerns raised regarding how your child is progressing in school, we will inform you and they may then be given additional support or specific interventions. If we feel your child may have a specific barrier to their learning, our SENCO may speak to you. If you have any concerns about how your child is progressing in school, please speak to your class teacher.

## PROMOTING POSITIVE BEHAVIOUR

To help children meet behaviour expectations in line with our Code of Conduct and to reward those who consistently behave well. We operate a positive praise behaviour system. Children who go above and beyond are rewarded weekly with a treat with our headteacher, such as hot chocolate, games, story time. All children are encouraged to be well-mannered, respectful and sensitive to the needs of others and are expected to follow the school Code of Conduct. When a child stands out for being **Ready, Respectful or Responsible**, we send a postcard home with them with a note of what they have done so that you can celebrate with them. We focus on children regulating their emotions and being explicitly taught how to cope and use strategies to self-soothe and problem solve. We celebrate children who show pride in their work by rewarding a Pride of Eastway certificate and displaying their work on the Pride of Eastway display boards across school.

Pupils and parents are asked to sign and support the Eastway Home School Agreement. If a problem arises there is always close consultation with parents and we hope to resolve any difficulties by working together. A copy of our school Behaviour Policy and Anti-Bullying is available from the school office and on the school website. Any form of bullying or discrimination will not be tolerated at Eastway.

## SCHOOL POLICIES

Copies of all school policies are available from the School Office and some are provided on the school website. If you would like paper copies, please contact the school office.

## TEACHING & LEARNING

Our aim is to help children develop the skills and habits they need to become happy, confident and successful learners.

At the start of the year, parents/ carers are invited in to Meet the Teacher. During this session, you will be provided with a Class Booklet, outlining what happens in the year group and organisational information such as PE days, staff in the class, timetable etc. You will also receive the Year Group Expectations Booklet- this will tell you what your child should be capable of achieving by the end of the year in Reading, Writing and Maths. Each half term when your child's teacher has planned all their learning opportunities, they publish on the school website a Half Term Overview Sheet- this will let you know what is going to be taught, any important dates, website links, ways to support with homework and upcoming dates/ events etc.



## THE EASTWAY CURRICULUM

Our Curriculum has been designed to ensure that it is relevant, exciting and accessible to all our children whilst ensuring that it meets all the requirements of the National Curriculum. It gives children opportunities to learn life skills and use and apply their knowledge in real life, hands on experiences both inside and outside the classroom. We have a purpose built forest school, a unique Hogwarts school library, orchard, playing field, wildlife garden, pond and well-resourced classrooms. We are very proud of what we teach and how we teach it. Please look at our school website for more information on our curriculum, click the link below

[https://eastway.eschools.co.uk/web/our\\_curriculum/315165](https://eastway.eschools.co.uk/web/our_curriculum/315165) or scan the QR Code to read more.

Our Early Years children learn through purposeful play activities and Reception to Year 3 have access to play based learning to complement their curriculum learning through opportunities to consolidate and practise the knowledge and skills they have been taught in their subject specific lessons.



## **HOMWORK**

Every child is given a clear Homework Bag. It includes their Home Learning book in which teachers will set tasks related to what the children are learning, family learning projects or key facts to know and remember for Family Quizzes. Homework Bags will go out every Thursday and are due back on a Tuesday, for every child across school. In their Book Bag they will have a range of reading books. Children learning phonics will have a book matched to the sounds that they have been learning, older children will bring home a book matched to their reading stage and ability. They will also choose lovely books for you to share together as a family from their class library and books that they can read independently to practise their fluency and comprehension. The bag has a Reading Record for you to write in when you have heard them read, when adults listen to your children read in school, they will also make a note in their book. Children are expected to read at home daily for at least 10 minutes, they will be monitored and rewarded in school for the number of reads they complete at home. It is proven that those who read regularly at home have a greater chance of achieving their potential so please support your children with this key skill. More information will be given by your child's class teacher. The Book Bag must be brought to school daily and kept in good condition.

**PUPIL PREMIUM** - Free School Meals, Service Children and Pupil Premium Plus (Looked After Children)

If you think your child is entitled to Free School Meals please speak to us or look for advice and guidance on how to claim on our school website. It is not just a free meal that your child will gain, they will be allocated additional funding that can be used to provide them with additional support, targeted intervention or curriculum enhancements.

School is allocated additional funding based on the number of children who are looked after and those entitled to Free School Meals, or a child with parents serving in the Armed Forces. Pupil Premium funding is designed to raise the attainment of children and 'close the gap' between disadvantaged and non-disadvantaged children. Children in our Early Years classes will not be able to apply for Free School Meals but may be entitled to Early Years Pupil Premium, please speak to staff to check or fill in the form in this pack.

For more information about how the Pupil Premium is spent at Eastway and the impact of this on children's progress please see the section of the school website at [eastway.eschools.co.uk](http://eastway.eschools.co.uk)

## **READING**

At Eastway, we believe reading is a crucial life skill that all children need. We want all children reading fluently by the end of Year 2. We teach Phonics using Read Write Inc (information is on our school website). Your child will be exposed to a wealth of high quality texts throughout their journey at Eastway. These are outlined in our Eastway Literature Spine, which can be found on our school website. These books have been carefully selected to enhance and support learning in each curriculum area. Children will also have the opportunity to read daily in school and enjoy stories read to them during read aloud time. At Eastway, we have a genuine love of reading and commitment to teach all children to read confidently and fluently. Reading is promoted in many ways throughout school and we have beautiful spaces dedicated to reading around school.

We provide access to books for all families, these can be found in our family centre or you may wish to pick some books up from the Book Swap Sheds on the school playgrounds.

## **DATA COLLECTION & PROTECTION**

We ask parents/ carers to complete a Data Collection sheet so that we have all your most up to date contact information and specific data relating to your child. The reasons that we collect data and how it is used is listed under the GDPR section on our school website. We also collect annual consent for permissions.

We work hard to protect the data that we hold and process. We ask that you do the same. We allow photographs/ videos to be taken during school events but they must not include other children. If they do, they must never be shared on social media. During the year, various photographs and video footage may be taken of children to be used in class, the school newsletter/website and occasionally our Twitter feed and the local newspaper (we never release children's names without permission). As part of the school's curriculum and ICT programme children are also given supervised access to the Internet.

**Parents/carers are asked to complete a consent form to enable children to have Internet access and to allow photographs and videos to be taken.**

## **SAFEGUARDING**

We have an agreed Safeguarding Policy and are committed to ensuring the safety of all our pupils. The Designated Lead for Safeguarding is the Headteacher. If we have any concerns about a child we follow Wirral's Child Protection Procedures which may involve seeking advice from Social Care colleagues. Other ways that we ensure children are kept safe in school is ensuring the security of the premises and close monitoring of visitors to school. Please help support this by ensuring all gates and doors are closed, that you do not access school, and that you sign in at the school office if you wish to see your child's class teacher. We also teach the children about protective behaviours and trusted adults as well as annual workshops with NSPCC and through our Relationship and Sex Education and PSHE Curriculum. We teach internet safety and are a mobile phone free school. We follow safer recruitment of all our staff and anyone working with the children in school have to complete checks and have DBS clearance before coming in to school. Our children are taught how to keep safe and healthy in a range of ways including being mentally healthy and safe online. For more information refer to our school website.

## **HEALTH & SAFETY**

The health and safety of our pupils is paramount. We aim to provide a safe and secure environment for our pupils. Access to school is restricted and all visitors are asked to use the Main Entrance and report to the school office. We follow the government's Safer Recruitment guidelines and all staff have enhanced DBS status. All staff are trained in Health & Safety and Child Protection procedures. Risk assessments are reviewed regularly and Qualified First Aiders are available throughout the day. The school nurse is involved in regular medical checks and is available for consultation. Health and safety is everyone's responsibility. If you spot any defects or have any concerns, please speak to a member of staff.

## **EQUALITY, DIVERSITY & INCLUSION**

We are proud to be an inclusive school. We are committed to ensuring there is no discrimination in the services we provide or in our employment procedures. We seek to provide a curriculum and learning opportunities which meets the needs of all pupils, including those with disabilities, special educational needs, and different cultural and ethnic backgrounds. We challenge stereotypes and ensure that our children are exposed to a fully



diverse curriculum that offers ‘mirrors and windows’ - how they see themselves reflected in all they do and see and how others are presented and opportunities to learn about the diverse world we live in.

## **SPECIAL EDUCATIONAL NEEDS**

We aim to identify any children with additional needs as early as possible. The class teacher and Special Educational Needs Co-ordinator (SENCO) carefully monitor all SEN children. Any child on the SEN register is given a SEND Plan containing informant information about your child and their needs as well as their termly Learning Plan. Families are kept fully informed of their child’s progress, their specific targets and the support that is being provided and both children and families contribute to writing these plans with school staff. We are incredibly lucky to have a private Educational Psychologist, enhanced Speech and Language Support and Special Educational Advice and Assessment Team (SENAAT) We are a Partnership School with the ADHD Foundation, have a CAMHS Mental Health School Team worker assigned to our school, a Dyslexia Teacher, therapy dog, therapy room, school counsellor, weekly Hooves for Healing sessions, Sensory Rooms and experienced and highly qualified SEN specialist staff in school. For more information visit our school website [https://eastway.eschools.co.uk/web/eastway\\_send\\_information/319874](https://eastway.eschools.co.uk/web/eastway_send_information/319874) or make an appointment to meet our school SENCO.



## **HEALTHY SCHOOLS / FEASTWAY LUNCH ARRANGEMENTS**

We are proud to be a National Healthy School and are committed to promoting healthy life styles, emotional health and wellbeing. Every child is provided with breakfast through the National Breakfast Scheme. FREE Bagels are available on the gates every morning from 8.40am and cereal available in school. Free fruit is provided at break time for children in Foundation Stage and KS1. KS2 children have the opportunity to bring fruit or healthy snack in to school for morning break. FREE Milk is provided for all children at morning break, flavoured or plain.

Parents can choose whether they wish their child to have a school dinner or to bring in a packed lunch. School meals are cooked on the premises and all menus meet the statutory National Food Standards. We ask parents to support us by encouraging their children to eat healthily and drink water throughout the day. All children in Reception - Year 2 will be entitled to a free hot meal every day. Our School Council regularly review the meals provided in school and help update the menus. We also have a daily Deli bar, so that children always have a choice.

## **BREAKFAST & AFTER SCHOOL CLUB**

Early Risers Club runs every morning from our Family Centre entrance and is staffed by members of our nurturing and caring Eastway team. It is an opportunity to share some breakfast and social time for a calm and ordered start to the school day. It is proven that children who have breakfast are more likely to perform better in school, have improved concentration and better behaviour. Early Risers is open from 7.45am (last entrance 8.20am) and staff will take your child to classes at 8.45am. We also run our Swashbucklers After School Club (SAS) every evening after school until 6pm, a healthy and nutritious tea is provided. We also run a holiday club over Easter and Summer and additional support for families over the Christmas break. The Holiday Club is funded through the DfE Holiday Activity and Food Programme (HAF).



## OUR WELFARE TEAM & PARENT PARTNERSHIP

We are proud to be a school at the heart of the community and offer a range of services that extend well beyond that of other primary schools. Mrs Steph Dennett is our Family Support Coordinator, she is available for advice and support for our families. She provides a range of services for the



children and families at Eastway, look out for updates on our newsletter or pop in for a chat. Our Parent Partnership lead ensures that there is a programme of events, clubs and training opportunities for our parents and carers from Baby Massage to qualifications in maths and English. Keep an eye out for upcoming courses and events run from the Family Centre. Our Eastway Express School Pantry is also located in our Family Centre, with high quality produce priced low for all families and support for those in financial difficulty, we can provide access to free food hampers.

## COMPLAINTS PROCEDURE

If families have any concerns or complaints they should contact their child's class teacher in the first instance. If you feel the issue has not been resolved, make an appointment to see our Headteacher. Most complaints can be settled quickly and informally. If parents wish to pursue a complaint, a copy of the Complaints Procedure is available from the School Office or the school website.

## SPORTS PREMIUM, TOURNAMENTS & CLUBS

In order to increase the participation and achievement of primary school children in sport and PE, the Department for Education provides additional funding. This funding is allocated directly to individual schools to be spent on enhanced physical education and sports provision. At Eastway pupils have the opportunity to take part in a wide range of physical activities designed to keep them fit and healthy. Children tell us that they really appreciate the many after school clubs we offer. These include a variety of active clubs and sporting fixtures. Clubs always start back on the second full week back at the start of every half term and finish the second to last week of the half term. There is a small charge to secure your booking for each club and they can be booked and paid for through our online payment system, ParentPay. We also have a mobile full sized swimming pool with a life guard and swimming instructor that comes to school for two weeks so all our children can have intense swimming lessons and splash fun sessions. We also provide additional after school lessons.



## WIDER OPPORTUNITIES

We offer enrichments to the curriculum every half term such as WOW days, Family events, visits and visitors. We offer a wide range of extra-curricular clubs, have an active School Council, Pupil Leaders and Buddies. Our assemblies offer children a chance to learn about other faiths, cultures, significant people and events. Ask your class teacher about their Personal Development Pledge or see more information on the school website.

## CHARGING AND REMISSIONS POLICY

The curriculum offers many exciting learning opportunities for pupils. Children and families tell us that they really value and enjoy the trips and visits that staff organise. On occasions we ask parents/carers for a voluntary contribution towards the cost of these activities. The contributions made by parents/ carers ensures that our pupils can have access to exciting and engaging activities that would not normally be provided and covered by the allocated school budget. We really appreciate your support with this.



## WORKING WITH PARENTS AND CARERS

We welcome the involvement and support of all parents and have a dedicated Family Support and Well Being Co-ordinator in school. We are grateful for all the help families give their children at home and encourage all family members to become actively involved in school. All parents/carers are automatically members of the **Friends of Eastway**, which supports school in many ways; organising events for families and children and fundraising for school.

Communication is key to working with our families. We send Monthly Newsletters to update parents and give upcoming dates and events. We publish the dates for the year in September so that nothing is missed and parents have advance warning of all key events in school. We operate a paperless office, so all letters will be sent via text link or email - please ensure that we have your most up to date details on our system or that you have the ESchools App downloaded on your phone. We regularly send out text reminders and use our Facebook page to keep parents informed, like and share our page @EastwayPrimarySchool. We ask that parents are sensible in their use of our Facebook page and ensure that comments are respectful of the school and not in breach of the Social Media Agreement. We share what is happening with your children in school and when they are on trips, via our Twitter feed, there is a link on our school website, follow us @EastwayPrimary. Any payments to school are made through ParentPay.



## PARENT CLASS REPRESENTATIVES

We have Parent Class Representatives for each year group. This is a great opportunity for families to have a voice within school and to help strengthen relationships between parents/carers and the school community. We value your views and opinions and this is a wonderful way of celebrating successes and helping us to improve our school for your children. The class representatives meet to have discussions with the Senior Leadership team

each term and share celebrations and concerns from the families in their year group. The meeting is for no more than one hour and they take place at the end of every term. Keep an eye out on our newsletter to see when the next meeting is, what the focus of the meeting will be and share your feedback with your Year Group Representative.

## HOME FROM HOME

We have a calm, nurturing and attractive school environment. We have access to lots of open space, natural lighting, additional therapy rooms and soft furnishing. All rooms are clutter free, low stimulus and neutral to ensure that our children are calm, less distracted and able to focus on their learning. We have a school rabbit, frogs, stick insects, chicks and our school therapy dog- Stu the Cockapoo. Our whole school culture is based on a relational approach, we prioritise relationships with children, families and the wider community. To find out more, book in a full school tour with our headteacher, we love to share our unique, loving and fully inclusive school.



## FAMILY HUB

We are proud to have a Family Hub at Eastway. Our Family Hub brings together a range of services for families and children. The groups are designed to give your little one a fun and safe environment to learn, develop, make friends and play as well as support for you! They give parents the chance to meet other parents from the local area and establish friendships. We have a range of people visiting and offering classes, training and support for families and lots of extra services. Keep an eye out on our social media accounts or pop in and pick up a flyer from the Family Centre.



### What are Family Hubs?

Family Hubs are spaces where families with children aged 0 to 19 (25 with SEND) can easily access a wide range of non-judgemental support to help them live well in Wirral. They bring together maternity services, health visitors, infant feeding support, parenting support and activities for children aged 0 to 5.

Wirral's Family Hubs make services easier to navigate and more joined-up, ensuring families receive the right service at the right time.

They provide:

- a 'single front door model' style of support to build connections and strengthen relationships
- provide information and support to adults in those families, for example, women's health issues, advice on lifelong learning and employment
- a space for parents and carers to meet each other and attend group sessions

Use the QR codes below to view all our online content.



Eastway Website



School Facebook



School Twitter



**DISCLAIMER**

The information in this prospectus relates to the year 2024-2025 and was correct at the time of publication.