

*'Bringing Learning to Life'*

**PROSPECTUS**

**2018 - 2019**





# WELCOME TO EASTWAY PRIMARY SCHOOL

***'Bringing Learning to Life'***



Dear Parents and Carers

Thank you so much for choosing our school!

Welcome to Eastway Primary School at what we hope is the beginning of a long and happy association.

We place a great importance on Home School links and look forward to working with you to ensure that your child is happy, reaches their full potential and develops a life long love of learning. For your children to be successful and to ensure all their needs are met we must work collaboratively and with mutual respect.

We are very proud of our school and the learning opportunities that we provide in ***Bringing Learning to Life***. We hope your child's time with us will provide them with plenty of happy memories and the skills they need for the next stage of their learning journey and to lead a successful life in modern Britain.

This booklet is designed to be as helpful as possible and to inform you about life at our school so that your child settles quickly and happily into school. We hope that it answers most of your questions however if there is any more information that you require please do not hesitate to ask. We pride ourselves on communicating effectively with parents. Our website site is full of additional information; we also have a school Twitter page and Facebook page for parents/ carers- as well as very approachable, friendly staff!

I look forward to meeting you and ensuring that your child settles quickly with us.

Mrs Emily Morris  
Headteacher



**Eastway Primary School**  
**Rossall Road, Moreton, Wirral. CH46 8TA**

School Telephone Number	0151 677 1235
Fax Number	0151 677 1235
Email address	<a href="mailto:schooloffice@eastway.wirral.sch.uk">schooloffice@eastway.wirral.sch.uk</a>
Website	eastway.eschools.co.uk
Headteacher	Mrs E Morris
Deputy Headteacher	Mrs K Jones
Assistant Headteacher	Miss N Coverdale

**SCHOOL GOVERNORS**

Chairperson (LEA Governor)	Mr A Bestwick
Vice Chairperson (Co-opted Governor)	Mr A Symonds
Co-opted Governor	Mrs C Duncan
Co-opted Governor	Mr T Bates
Staff Governor	Mrs J Smitton
Co-opted Governor	Mrs L Tomlinson
Co-opted Governor	Mrs L Eaton
Co-opted Governor	Mrs J Goalen
Parent Governor	Ms P Bryson
Parent Governor	Mr A Symonds
Parent Governor	Miss L Morris
Headteacher Governor	Mrs E Morris
Clerk to the Governors	Mrs C Totty

## **EASTWAY STAFF 2018- 2019**

		<b>Lead / Co-ordinator</b>
<b>Headteacher</b>	Mrs Emily Morris	
<b>Deputy Headteacher</b>	Mrs Kate Jones	
<b>Foundation Stage</b>		
<b>Early Explorers (2yr olds)</b>	Miss Kathryn Plant Mrs Emma Stanley L2 TA	Childcare Leader
<b>Nursery</b>	Mrs Kate Williamson Mrs Claire Crossley L3 TA Mrs Jayne Lasiner L2 1:1 SEN Support	EYFS Lead & LOTC
<b>Reception</b>	Mrs Jackie Cullen Mrs Halima Ahmed L2 TA p/t Mrs Naomi Grabe L2 TA Ms Tanya Douglas	Parent Engagement  Apprentice Childcare Worker
<b>Year 1</b>	Mrs Natasha Billington Mrs Alison Reid L2 TA Mrs Linda Callis L2 TA (am)	PE- Sport & Wellbeing
<b>Year 2</b>	Miss Georgi Dalby Miss Angela Lamb L2 TA Miss Anna Jacques	KS1 Lead, English, TLR3 Apprentice TA
<b>Year 3</b>	Miss Rebecca McShane Miss Leanne Armour Mrs Amy Morrison	Science, TLR3 Reading & SPAG Apprentice TA L2 TA (am) HLTA (pm)
<b>Year 4</b>	Miss Charlotte Whittingham Mrs Trina Jones L2 TA	MfL, TLR3 Maths
<b>Year 5</b>	Miss Kate Gouldson Mrs Loraine Tomlinson L2 TA	Humanities
<b>Year 6</b>	Miss Nic Coverdale	Assistant Headteacher, KS2 HLTA (Mat Leave)
<b>SCD Base FS/KS1</b>	Mrs Suzie Barton Mrs Sophie Hancock Mrs Judi Smitton Mrs Elaine Clarke TA L3 Miss Zoe James TA L2	Student Leadership DT & Health & Safety
<b>SCD Base KS2</b>	Mrs Claire Brodie Mrs Janice Aspinall L3 TA Mrs Sarah Bell TA L2	SENCO, DT of CLA
<b>PE &amp; Sports Specialist</b>	Mr Josh Mounsey	Sports Coach
<b>Welfare Team</b>		
<b>Family Support Co-ordinator</b>	Mrs S Dennett	
<b>Speech &amp; Language</b>	Ms L Williamson	
<b>Behaviour Mentor</b>	Ms D Crawford	
<b>Site Manager</b>	Mr K Smith	Health and Safety
<b>Caretaker</b>	Mr R Tran	
<b>Cleaners</b>	Miss C Winston, Mrs K Bond, Ms S Buckley, Ms S Allinson	
<b>Cook</b>	Mrs J Wallace	
<b>Assistant Cook</b>	Mrs S Burgess	
<b>Kitchen team</b>	Ms B Hughes, Ms S Thomas	
<b>Midday Supervisory Assistants</b>	Mrs Kelly Williams	
<b>Office Staff</b>	Mrs Elaine Hughes Mrs Susan Randall Mrs Emma Toolan Mrs Val Owen	School Business Mgr. Finance Officer Admin Assistant Office Manager

# Our Mission Statement



## Bringing Learning to Life

**So that ALL our children thrive and achieve their full potential.**

**We aim to**

- 1. Develop **independent and resilient learners** who grow and succeed with a positive 'can do' attitude, individuality and high aspirations. Working collaboratively and actively to foster curiosity and a lifelong love of learning**
- 2. Recognise our school as the **heart of the community**; build effective relationships with all involved in the life of the school and beyond based on mutual respect. We offer support, extended provision and a genuine care for all in the Eastway Family**
- 3. Provide a **safe, nurturing and fully inclusive environment** that values all and their contributions, guided by our highly skilled and knowledgeable team.**
- 4. Offer a **curriculum that is child centred, exciting and engaging** with clear focus on high expectations, enhancing experiences and celebrating all achievements. Foster a culture focused on wellbeing and ensuring that children are prepared for life in Modern Britain.**

# Our Ethos, Values & Code of Conduct

Our Ethos is reflected in Our Eastway Learning Behaviours, where children are taught:

- \* Determination
- \* Focus
- \* Awareness
- \* Daring
- \* Connection



Learning Behaviour **emphasises** the crucial link between the way in which children and young people learn and their social knowledge and behaviour. In doing this the **focus** is upon establishing positive **relationships** across three elements of self, others and curriculum.

All we do it underpinned by our Core Beliefs and Values.

We have a clear and concise Code of Conduct, which is shared by all at Eastway

## **BE NICE, LEARN WELL, NEVER GIVE UP!**

We focus on a different part every term and the values associated with it. We introduce a weekly Value theme in our Monday Headteacher Assembly and explore it fully, starting with 'self' to promote Social Emotional Mental and Physical Health and wellbeing. Links are made to British Values and Social Moral Spiritual and Cultural experiences through the themes and across the year.

Term	FOCUS	CORE VALUES
AUTUMN	LEARN WELL	RESPECT BELONGING RESPONSIBILITY HONESTY
SPRING	BE NICE	THOUGHTFULNESS FRIENDSHIP THANKFULNESS CARING
SUMMER	NEVER GIVE UP	COURAGE FAIRNESS PERSEVERANCE TRUST

# Our School

Eastway Primary is a nurturing and inclusive school that serves the Eastway community and surrounding area. The school admission number is 30 in Key Stage One with up to 52 part time places in Nursery and 32 in Key Stage 2. Class sizes are between 25 and 30. We also have two LA SEN Bases, 8 pupils per class. Eastway is a one form entry primary school. We have one class for every year group across school. The school is organised into three phases:

Phase	Classes	Pupil Ages	Lead member of staff
Early Years Foundation Stage	Eastway Explorers Nursery (F1) Reception (F2)	2 year olds 3-4 year olds 4-5 year olds- first year of full time statutory school	Mrs Williamson
Key Stage One (infants)	Year 1 Year 2	5-6 year olds 6-7 year olds	Miss Dalby
Key Stage Two (juniors)	Year 3 Year 4 Year 5 Year 6	7-8 year olds 8-9 year olds 9-10 year olds 10-11 year olds	Miss Coverdale

## EARLY YEARS & EXTENDED CARE

We have a large and thriving Early Years Department. We take children full time from the age of 2, in our Eastway Explorers and accept funded places and as well as paid for sessions. Our Eastway Nursery accepts children the term after their third birthday. We currently offer the 15 hour funded sessions for every child during our morning sessions. We offer 30 hour funded places for those entitled to it and top ups and paid for sessions.

## SEN RESOURCE BASES

We are extremely privileged to have to SEN resource bases in our school for children with Social Communication Difficulties (SCD). They are arranged in two bases, SCD1 is for pupils aged 4 to 7 and SCD2 is for pupils aged 7-11. Pupils are admitted to the Local Authority SEN resource bases as a result an Education Health Care Plan being issued by the Local Authority. This procedure reflects the requirements of the 'Code of Practice' for Special Educational Needs pupils. Please note that we do not allocate places to the two base classes and being a pupil at Eastway does not ensure you any access to the LA Provision at our school.





## WHAT DOES EASTWAY OFFER?

- A happy, successful school where every child is valued and included within a safe, caring community. Bullying is not tolerated.
- A Learning School that aims to develop young people who are confident, independent, highly motivated learners.
- A school that recognises and rewards children's successes and achievements and enables children's creativity and personal development to flourish.
- A broad, balanced and creative curriculum that supports children to develop their full potential and to master essential Basic Skills.
- A learning partnership between families, school and the wider community.

## WHAT DO PUPILS THINK?

Children tell us that Eastway is a friendly school and that they are happy here. New pupils find it easy to settle. Pupils enjoy school and are enthusiastic and keen to learn. We actively seek their opinions and encourage their participation. Pupils tell us that they find the school Code of Conduct, 'Good to be Green' and Behaviour Policy fair and that they value the many trips, sporting activities, visitors and cross-curricular learning journeys we offer.

## WHAT DO PARENTS THINK?

Eastway Primary is an essential part of the local community and many families have a long and positive relationship with school. We recognise the important role that parents and carers play in their child's education. Parents tell us that they find school welcoming and staff friendly and helpful and that they enjoy the class celebrations, assemblies and family learning activities we offer. Ofsted found that parents have a high opinion of the school and value the liason between home and school.

## WHAT DO OFSTED THINK?

A copy of the school's most recent OFSTED report, September 2014, is available in the school entrance or can be accessed at [www.ofsted.gov.uk/inspection-reports](http://www.ofsted.gov.uk/inspection-reports). The following extracts have been taken from the report.

- ✓ This is a good school.
- ✓ In early years, all groups of children make good progress. The good progress continues throughout the school.
- ✓ Children are well behaved and happy within a safe environment.
- ✓ The school's strategies to manage pupils' behaviour within the two designed provisions are exemplary.
- ✓ The school values its good partnerships with parents and families.
- ✓ Teachers' subject knowledge is good.
- ✓ Teachers' very high expectations of pupils prompt some mature observations, comments and questions from pupils.
- ✓ The strong leadership of the headteacher, together with that of the deputy headteacher, have ensured that the school continues to move forward. They are supported by an effective senior leadership team and a committed governing body.



## What will my child need?

### UNIFORM

The smart appearance of our children reflects the high standards we expect at Eastway. We greatly appreciate parents' support in ensuring that children wear the Eastway school uniform. We place great emphasis on respect as a school and wearing uniform respects the School Rules and promotes pride and self-respect. Trainers are not part of our school uniform. Parents/ Carers agree to ensure that their child has the correct uniform on each day when they sign the Home School agreement. We issue reminders about uniform and warning letter and teachers check on a daily basis. You can purchase uniform from Design & Stitch in Moreton, information is on our school website. We do have pre-used and spare uniform in school and free uniform can be collected from or donated to the Methodist Church in Moreton via the FUPS scheme. FUPS Free Uniform for Primary Schools stock Eastway uniform.



If you are struggling to afford uniform for your child or you would like to donate your used uniform, please see their website or talk to us.

<http://www.wirralfuss.co.uk/wirral-f-u-p-s-free-uniform-for-primary-school/>

	Boys	Girls
Winter	White shirt/ polo shirt Grey trousers Red school jumper Grey/ white socks Black school shoes (no trainers)	White shirt/ polo shirt Grey skirt/ pinafore Red school jumper/ cardigan Grey/ white socks Black school shoes (no trainers) Hair tied back, no excessive hair accessories
Summer	White shirt/ polo shirt Grey trousers/ shorts Red school jumper Grey/ white socks Black school shoes (no trainers)	Red Gingham School Dress White shirt/ polo shirt Grey skirt/ pinafore Red school jumper/ cardigan Grey/ white socks Black school shoes (no trainers or sandals) Hair tied back, no excessive hair accessories

Children are not permitted to wear earrings in school for safety purposes. Hair should be tied up neatly and haircuts should be sensible and reflect of ethos and high expectations of the school.

PE kit is provided by school and is washed and kept in school. Parents/ carers must provide black, name labelled, school PE pumps for your child, they will remain in school.

Children should bring a school book bag in every day. Daily Home Learning and Reading tasks will be set and children must get in to the habit of bringing their bag in each day and remembering to take it home.

Parents/ carers provide their child with a water bottle and this is to be kept clean. School bottles and sun hats are available to buy from our school office.

## What is RIO?

RIO stands for Regularly In Ontime. As part of our high standards and expectations at Eastway, we expect every child to be in school every day, on time and ready to learn. We praise and reward children with regular RIO treats and rewards in school. We also take a very firm stance with lateness and non-attendance, particularly unauthorised and persistent absence. We believe that every child should have an equal opportunity to an education and be exposed to all social and learning opportunities that we present for them. We expect that parents/ carers work very closely with the school on this matter. It is made explicit on our Home School Agreement, which is signed annually.



## ATTENDANCE

It is a legal requirement that children attend school every day. From the age of 5 it is statutory that children attend school.

We also promote daily attendance in our Early Years as it promotes good habits and sets the standard and routines for you and your child.

We support parents/ carers as much as we can to ensure that you are well equipped to get your child in every day. We make first day absence phone calls if your child is not in school. We monitor school attendance and absence rates every four weeks. If we have concerns, we will write to you and inform you and may invite you in to panel meeting to discuss the reasons. If we have concerns about your child's attendance, you may be referred to the Education Social Welfare Service who may issue a Fixed Penalty Notice of £60 if paid within 21 days or £120 if paid within 28 days. Parents who do not pay the Fixed Penalty Notice may be prosecuted under Education Act 1996, Section 444. Parents must be aware that not ensuring that children attend school can be deemed as neglect and it is a criminal offence that may also see you criminally prosecuted.

## PUNCTUALITY

All parents are asked to ensure that their children attend school regularly and on time. School opens at **8.45am** and the day starts promptly by **9.00am**. The gates are staffed every morning by a member of Eastway Staff from 8.40am; children in Years 2 to 6 will leave parents at the gate and walk in to school independently. Children in Early Years (Explorers and Nursery) will use the side gate next to the Family Centre on Eastway. Children in Reception and Year 1 will use the gate on Oundle Road and must take their children to the classroom door to be greeted by their class teacher.

All gates will close promptly at 9am, at which time your child will be marked as late. If you are late, your child must be signed in at the Main School office, explaining the reason.

Any child regularly absent or arriving late miss out on valuable learning opportunities and it affects them socially and academically as well as their emotional wellbeing. We monitor the number of late marks that a child has over a four-week period and will send out warning letters and may also take further action if it continues to be an issue.

Children are dismissed from school at **3.15pm** from their class exit by their class teacher.

Children taken out of school during term time miss out on important learning which significantly hinders their progress. Holidays during term time will not be authorised and you may face a fine or prosecution. If you feel that there are exceptional circumstances, you will need to put in your request to the headteacher at least two weeks in advance on the form collected from the school office.

All Foundation Stage and Key Stage 1 children should be brought to and from school by an adult over 16 who is known to staff. Children are not able to leave with anyone who is not known to staff or on the child's contact form, unless we have had confirmation from parents or carers. This is to ensure that the children are kept safe and we appreciate your support with this.

## **PUPIL PROGRESS**

Pupils make good progress at Eastway. Teachers carefully track every child's progress, give feedback and set individual targets to help children with the next steps in their learning. Statutory assessments (SATs) take place at the end of Yrs 2 and 6 and the outcomes are reported to parents. Statutory phonics screening takes place at the end of Year 1. Parent teacher meetings to discuss pupils' progress take place in the autumn and spring term and parents receive an annual end of year report. We report on progress and attainment in the Spring Term and parents will be given a Mid-Year Report for their children, identifying where they are currently working in relation to their age-related expectations, what their current targets are and how they performing in class. We also report on attendance, behaviour and attitude towards learning. The end of year report that parents receive in July will report on the same and inform parents if their child has met their end of year targets and age-related expectations. Teachers meet with the headteacher and senior leadership team every half term. If there are concerns raised regarding how your child is progressing in school, we will inform you and they may then be given additional support or specific interventions. If we feel your child may have a specific barrier to their learning, our SENCO may speak to you. If you have any concerns about how your child is progressing in school, please speak to your class teacher.

## **GOOD TO BE GREEN BEHAVIOUR SYSTEM**

To help children meet behaviour expectations and to reward those who consistently behave well we operate a Good to be Green behaviour system. Children who are consistently on green receive weekly, termly and end of year rewards. All children are encouraged to be well mannered, respectful and sensitive to the needs of others and are expected to follow the school Code of Conduct.

Pupils and parents are asked to sign and support the Eastway Home School Agreement. If a problem arises there is always close consultation with parents and we hope to resolve any difficulties by working together. A copy of our school Behaviour Policy and Anti-Bullying is available from the school office and on the school website.

## **SCHOOL POLICIES**

Copies of all school policies are available from the School Office and some are provided on the school website.



## TEACHING & LEARNING

Our aim is to help children develop the skills and habits they need to become happy, confident and successful learners. To achieve this we are working on 'Building Learning Power'. BLP identifies 17 learning powers or 'muscles' which we encourage children to develop and stretch. These muscles are Questioning, Making Links, Imagining, Reasoning, Capitalising, Absorption, Managing Distractions, Noticing, Perseverance, Independence, Collaboration, Empathy and Listening, Imitation, Meta-Learning, Monitoring and Revising, Planning and Distilling. Children can stretch their learning muscles anywhere, any time and parents/carers can stretch theirs too! We learn really well when we imitate what other good learners do, so please be a good learning role model for your child; being stuck and finding things hard is OK so help your child to enjoy stuck and give them strategies that they can use to get themselves unstuck.

For more information about the Curriculum and what the Age Related Expectations are for each Year Group. Please look at our School Website.

At the start of the year, parents/ carers are invited in to Meet The Teacher. During this session, you will be provided with a Class Booklet, outlining what happens in the year group and organisational information such as PE days, staff in the class, timetable etc. You will also receive the Year Group Expectations Booklet- this will tell you what your child should be capable of achieving by the end of the year in Reading, Writing and Maths. Each half term when you child's teacher has planned all their learning opportunities, they will email and publish on the school website a Half Term Overview Sheet- this will let you know what is going to be taught, any important dates, website links, ways to support with homework and upcoming dates/ events etc.



## HOMEWORK

Every child is given a clear Homework Bag. It includes their Learning Log book in which teachers will set weekly tasks related to what the children are learning. The children will complete their logs independently and are expected to take pride in their presentation and always try their best. Homework Bags will go out every Thursday and are due back on a Tuesday, for every child across school. Daily Home Learning tasks will be set for every child, every day. In their Book Bag they will have a levelled reading book to read at home and a Reading Record for you to write in when you have heard

them read. Children are expected to read at home daily for at least 10 minutes, they will be monitored and rewarded in school for the number of reads they complete at home. It is proven that those who read regularly at home have a greater chance of achieving their potential so please support your children with this key skill. They will also receive phonics/ spellings and basic number/ times tables tasks. More information will be given by your child's class teacher. The Book Bag must be brought to school daily and kept in good condition.

## **PUPIL PREMIUM - Free School Meals and Pupil Premium Plus Looked After Children**

If you think your child is entitled to Free School Meals please speak to us or look for advice and guidance on how to claim on our school website. It is not just a free meal that your child will gain, they will be allocated additional funding that can be used to provide them with additional support or curriculum enhancements, such as educational trips and visitors.

School is allocated additional funding based on the number of children who are looked after and those entitled to Free School Meals, or a Child with parents serving in the Armed Forces. Pupil premium funding is designed to raise the attainment of children and 'close the gap' between FSM and non FSM children.

For more information about how the Pupil Premium is spent at Eastway and the impact of this on children's progress please see the section of the school website at [eastway.eschools.co.uk](http://eastway.eschools.co.uk)

## **SCHOOL HOUSE SYSTEM**

We operate a very successful House system with four teams which are named after the Olympic athletes **Lewis, Hoy, Pinsent and Adlington** and are linked to the **four Building Learning Power dispositions - Resourcefulness, Resilience, Reciprocity and Reflectiveness**. Children are really motivated to earn points for their houses by following the school Code of Conduct and taking part in inter house competitions such as Sports events and BLP capacity challenges.

## **DATA COLLECTION & PROTECTION**

We ask parents/ carers to complete a Data Collection sheet so that we have all your most up to date contact information and specific data relating to your child. The reasons that we collect data and how it is used is listed under the GDPR section on our school website. We also collect annual consent for permissions.

We work hard to protect the data that we hold and process. We ask that you do the same. We allow photographs/ videos to be taken during school events but they must not include other children. If they do, they must never be shared on social media.

During the year, various photographs and video footage may be taken of children to be used in class, the school newsletter/website and occasionally on Twitter feed and the local newspaper (we never release children's names). As part of the school's curriculum and ICT programme children are also given supervised access to the Internet.

**Parents/carers are asked to complete a consent form to enable children to have Internet access and to allow photographs and video to be taken.**

## **SAFEGUARDING**

We have an agreed Safeguarding Policy and are committed to ensuring the safety of all our pupils. The designated lead for Child Protection is the Headteacher. If we have any concerns about a child we follow Wirral's Child Protection Procedures which may involve seeking advice from Social Care colleagues. Other ways that we ensure children are kept safe in school is ensuring the security of the premises and close monitoring of visitors to school; please help support this by ensuring all gates and doors are closed, that you do not access school, and that you sign in at the school office if you wish to see your child's class teacher. We also teach the children about protective behaviour and trusted adults as well as annual workshops with NSPCC. We teach internet safety and are a mobile phone free school. We follow safer recruitment of all our staff and anyone working with the children in school have to complete checks and have DBS clearance before coming in to school. For more information refer to our school website.

## **HEALTH & SAFETY**

The health and safety of our pupils is paramount. We aim to provide a safe and secure environment for our pupils. Access to school is restricted and all visitors are asked to use the Main Entrance and report to the school office. We follow the government's Safer Recruitment guidelines and all staff have enhanced CRB status. All staff are trained in Health & Safety and Child Protection procedures. Risk assessments are reviewed regularly and Qualified First Aiders are available throughout the day. The school nurse is involved in regular medical checks and is available for consultation. Health and safety is everyone's responsibility. If you spot any defects or have any concerns, please speak to a member of staff.

## **EQUAL OPPORTUNITIES**

We are proud to be an inclusive school. We are committed to ensuring there is no discrimination in the services we provide or in our employment procedures. We seek to provide a curriculum which meets the needs of all pupils, including those with disabilities, special educational needs, and different cultural and ethnic backgrounds.

## **SPECIAL EDUCATIONAL NEEDS**

We aim to identify any children with additional needs as early as possible. The class teacher and Special Educational Needs Co-ordinator (SENCO) carefully monitor all SEN children. Any child on the SEN register is given an Individual Education Plan (IEP). Parents are kept fully informed of their child's progress, their specific targets and the support that is being provided.

## **GIFTED & TALENTED PUPILS**

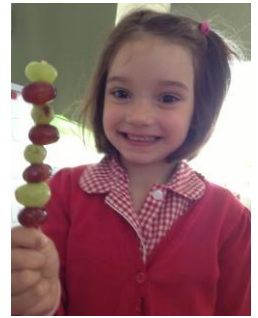
We aim to identify any children who are Gifted or Talented (G&T) and to ensure that we provide appropriate challenges to stretch them. This includes circulating relevant information regarding activities available outside school.



## HEALTHY SCHOOLS / FEASTWAY LUNCH ARRANGEMENTS

We are proud to be a National Healthy School and are committed to promoting healthy life styles, emotional health and well being.

Free fruit is provided at break time for children in Foundation Stage and KS1. KS2 children have the opportunity to bring fruit or healthy snack in to school for morning break. Milk is provided for all children who are entitled to Free School Meals; other children have the opportunity to pay for milk.



Parents can choose whether they wish their child to have a school dinner or to bring in a packed lunch. School meals are cooked on the premises and all menus meet the statutory National Food Standards. We ask parents to support us by encouraging their children to eat healthily and drink water throughout the day. All children in F2 - Year 2 will be entitled to a free hot meal every day.

Our School Council regularly review the meals provided in school and help update the menus and we have a daily Deli bar, so that children always have a choice.

## TOAST CLUB

This runs every morning from our Feastway Canteen, entrance on Oundle Road, and is staffed by members of our nurturing and caring Eastway team for children from Reception to Year 6. Children entitled for Free School Meals can attend for no charge. It is an opportunity to share some breakfast and social time for a calm and ordered start to the school day. It is proven that children who have breakfast are more likely to perform better in school, have improved concentration and better behaviour. It is a drop in, so places do not need to be booked and you can sign in and pay on the day. Toast club is open from 8am and staff will take your child to classes at 8.45am.



## OUR WELFARE TEAM & PARENT PARTNERSHIP

We are proud to be a school at the heart of the community and offer a range of services that extend well beyond that of other primary schools. Mrs Steph Dennett is our Family Support Coordinator, she is available for advice and support for our families, she also runs The Hub every Thursday, which is free drop in facility in our Family Centre. She provides a range of services for the children and families at Eastway, look out for updates on our weekly newsletter or pop in for a chat. We also have a Learning and Behaviour Mentor and Early Years Speech and Language mentor to ensure that children's specific needs are met. Our Parent Partnership lead ensure that there is a programme of events, clubs and training opportunities for our parents and carers from Baby Massage to qualifications in maths and English. Keep an eye out for upcoming courses and events run from the Family Centre.



## COMPLAINTS PROCEDURE

If parents have any concerns or complaints they should contact their child's class teacher in the first instance. If you feel the issue has not been resolved, make an appointment to see our Headteacher. Most complaints can be settled quickly and informally. If parents wish to pursue a complaint, a copy of the Complaints Procedure is available from the School Office, the Local Authority Education Department or the school website.

## SPORTS PREMIUM AND AFTER SCHOOL CLUBS

In order to increase the participation and achievement of primary school children in sport and PE, the department for Education provided additional funding. This funding is allocated directly to individual schools to be spent on enhanced physical education and sports provision. At Eastway pupils have the opportunity to take part in a wide range of physical activities designed to keep them fit and healthy. Children tell us that they really appreciate the many after school clubs we offer. These include a variety of sports clubs, ICT clubs and homework clubs. Clubs always start back on the second full week back at the start of every half term and finish the second to last week of the half term. There is a one pound charge to secure your booking for each club and they can be booked and paid for through ParentPay.



## CHARGING AND REMISSIONS POLICY

The curriculum offers many exciting learning opportunities for pupils. Children tell us that they really enjoy the trips and visits that staff organise. On occasions we ask parents/carers for a voluntary contribution towards the cost of these activities. The contributions made by parents/ carers ensures that your pupils can have access to exciting and engaging activities that would not normally be provided and covered by the allocated school budget. We really appreciate your support with this.



## WORKING WITH PARENTS AND CARERS

We welcome the involvement and support of all parents and have a dedicated Family Support and Well Being Co-ordinator, Steph Dennett, in school. We are grateful for all the help parents give their children at home and to the many parents who become involved in school. All parents/carers are automatically members of the **Friends Of Eastway** which supports school in many ways; organising events for children and fund raising for school.

Communication is key to working with our families. We send a Weekly Newsletter at the end of every week to update parents and give upcoming dates and events. We publish the dates for the year in September so that nothing is missed and parents have advance warning of all key events in school. From September 2018, we will be a paperless office, so all letters will be sent via text link and email- please ensure that we have your most up to date details on our system. We regularly send out text reminders and use our Facebook page to keep parents informed, like and share our page @EastwayPrimarySchool. We ask that parents are sensible in their use of our Facebook page and ensure that comments are respectful of the school and not in breach of the Social Media Agreement. We share what is happening with your children in school and when they are on trips, via our Twitter feed, there is a link on our school website, follow us @EastwayPrimary.



## PARENT CLASS REPRESENTATIVES

This year we would have established Parent Class Representatives for each year group. It has been a great opportunity for parents to have a voice within school and to help strengthen relationships between parents and the school community. We value your views and opinions and this is a wonderful way of celebrating successes and helping us to improve our school for your children.

The class representatives meet to have discussions with the Senior Leadership team each term and share celebrations and concerns from the parents in their year group. The meeting is for no more than one hour and they take place at the end of every term. Keep an eye out on our newsletter to see when the next meeting is, what the focus of the meeting will be and share your feedback with your Year Group Representative.

## DISCLAIMER

The information in this prospectus relates to the year 2018-2019 and was correct at the time of publication.





# Eastway Primary School

## 2018-2019 School Calendar

September 2018						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



School Closed/  
Holidays



Teacher in-Service Day (no school for  
students)



First and Last Day of School



Bank Holiday

190 Days Children in School  
195 Days Staff in School

School Development Days (INSET)  
Monday 3<sup>rd</sup> and Tuesday 4<sup>th</sup> September 2018  
Friday 21<sup>st</sup> December 2017  
Monday 7<sup>th</sup> January 2019  
Friday 24<sup>th</sup> May 2019