



Eastway Primary School
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25th October 2019

Dear parents/carers,

Secondary School applications for September 2020

Wirral Local Authority have been in touch to advise that they have not received an application for your child's secondary school as yet.

Applying online is quick and simple to do. You will receive an automatic email so that you know your application has been received by Wirral Local Authority. On allocation day, online applicants will receive an email with their child's allocated place. The deadline for online applications to be submitted is 31 October 2019.

Making an application Wirral's online admission system can be accessed from www.wirral.gov.uk/schooladmissions.

If you cannot apply online, you can complete the paper preference form provided. The deadline for paper applications to be returned is also 31 October 2019.

You can put up to three schools in the order of your preference. It is always recommended to put more than one school in your preferences in case you are not allocated your first choice.

If you want to give a preference for a school outside Wirral, you will need to include this as one of your preferences. Wirral Local Authority will tell other local authorities about parents' preferences for schools in their area by the end of November.

If you do not apply online or return a paper preference form, it will be assumed that you do not have a particular preference. Your child will be given a place at the nearest school with a place.

You may have already applied and they haven't let us know yet. If this is the case and your application is done, then please disregard this letter.

If you have any queries, please do not hesitate to contact me.

Kind regards

Miss V Owen
Office Manager