**WIRRAL REVISED EHCP PATHWAY**

Local Offer:

School Provision/First Teaching

Additional Support Plan costed and provided at least twice

Consideration of Multi-Agency meeting for school to review additional support plan and to consider whether to request LA to carry out an assessment.

Maximum time for whole process to be completed is 20 weeks

At every stage, child and their parent and/or young person is involved fully, their views and wishes taken into account

**Statutory timescales for EHC Needs Assessment**

Request for assessment/child or young person **brought to local Authority’s (LA’s) attention**

Yes No

**LA decides whether to conduct EHC needs assessment**

LA notifies parents/young person of decision and right to appeal **within a maximum of 6 weeks from request for assessment**

LA notifies parent/young person of decision **within a maximum of 6 weeks from request for assessment**

LA gathers information for EHC assessment

On-going LA information gathering – where an LA request co-operation of a body in securing information and advice, the body must comply **within 6 weeks**

Yes

No

**LA decides whether an EHC**

**plan is needed**

LA drafts plan and sends it to parents/young person

LA notifies parents/ young person of decision and right to appeal **within a maximum of 16 weeks from request for assessment**

Parents/young person has **15 calendar days** to comment/express a preference for an educational institution and should also seek agreement of a personal budget

LA must consult governing body, principal or proprietor of the educational institution before naming them in the EHC plan. The institution should respond within **15 Calendar days**

Annual Review dates to be set

Following consultation with the parent/young person, the draft plan is amended where needed and issued. (LA notifies parent/young person of rights appeal).