



Eastway Primary School  
Rossall Road  
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Wirral  
CH46 8TA

Headteacher: Mrs Emily Morris

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🌐: [eastway-primary.eschools.co.uk](http://eastway-primary.eschools.co.uk)

**TOAST CLUB AND SWASHBUCKLERS CLUB**  
**\*\* IMPORTANT \*\***  
**NEW ARRANGEMENTS FROM SEPTEMBER 2020**

Dear Parents/Carers,

With effect from next Monday, 7<sup>th</sup> September, we will be reintroducing our Toast and Swashbucklers clubs to children age 3 and over. Due to the COVID restrictions our provision will be slightly different.

**Toast club** will run from 7.45am each morning. It will be £1.00 per session per child. Please enter via the Oundle Road entrance. Last admission time is 8.20am prompt please.

**Swashbucklers club** will start from your child's allocated finish time and run until 5.00pm at a cost of £6.00 per session per child. Please collect your child from the Family Centre entrance.

On 21<sup>st</sup> September, a later collection time of 6pm will be reviewed to see if this is viable. We will let you know the outcome.

**IMPORTANT.** Due to ParentPay restraints, the only way to book your child's place in either club, is by completing the attached booking form and emailing your completed booking form to [schooloffice@eastway.wirral.sch.uk](mailto:schooloffice@eastway.wirral.sch.uk). If you are struggling to complete the booking form, please call the school office and we will happily assist you.

Once we receive your request, we will allocate the charge to ParentPay for the sessions requested. You will need to make an advanced payment for the date/s requested **BEFORE** your child's place can be confirmed.

The maximum we can cater for is 30 children per club, so it is very important that you book and pay for your sessions as soon as you can to secure your place. Places are allocated on a strictly 'first come first paid' basis. We are happy to accommodate occasional sessions if booked and paid for immediately via Parent Pay (spaces permitting). You will need to call the school office to arrange.

**If your child does not attend club you will still be charged.**

- Late collection of your child after 5pm will result in a fee being charged (per child). Late collection charges will need to be paid prior to the next day of your child's attendance at the club.
- Non-payment of a late charge will result in suspension of the service until payment of the late charge is received. We understand that at times parents and carers may be late due to circumstances out of their control, however three late collections after 5pm will result in your allocation being suspended.

Our Club is a service and we hold the right to refuse this service if payment is not received in advance of your child attending.

If you do not have ParentPay login details, please call the school office on the number above or email [schooloffice@eastway.wirral.sch.uk](mailto:schooloffice@eastway.wirral.sch.uk).

Kind regards

Mrs Emily Morris  
Head teacher

**BOOKING FORM FOR TOAST CLUB & SWASHBUCKLERS AFTER SCHOOL CLUB**

|  |  |                |
|--|--|----------------|
| Child's Full Name  |  | Class teacher: |
| Date of Birth  |  |                |
| Details of any Special Requirements e.g. Food Allergies, Special Needs |  |                |
| Emergency contact number and name                                      |  |                |
| Collection password  |  |                |

|  |               |                |                  |                 |               |
|--|---------------|----------------|------------------|-----------------|---------------|
| <b>Toast Club</b>                        | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> |
| From 7.45am (last entry 8.20am)          |               |                |                  |                 |               |
| <b>After School Club (Swashbucklers)</b> |               |                |                  |                 |               |
| After school until 5.00pm                |               |                |                  |                 |               |

**Please indicate your chosen days with an X. Thank you.**